

UNIVERSITY OF PETROLEUM & ENERGY STUDIES



(ISO 9001:2008 Certified)

Feedback Mechanism - Curriculum

(Collection, Analysis & Action Taken)

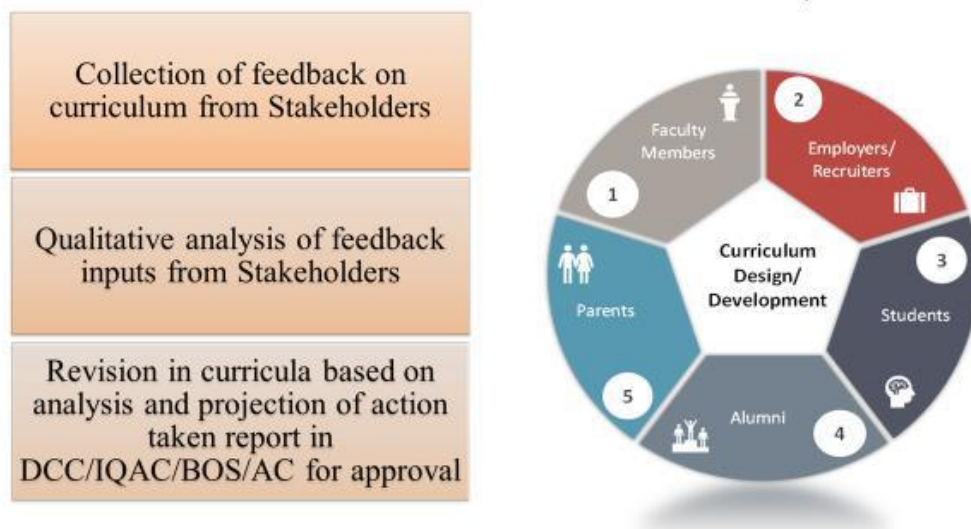
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FEEDBACK PROCESS ON CURRICULUM DESIGN & DEVELOPMENT

Students and faculty members give their feedback during Department consultative committee meeting about the curriculum and syllabus of the courses. Also, feedback about the curriculum is obtained from recruiters during their visit for recruitments and from the alumni during alumni chapter meetings or through online or during the visit to the campus. Received inputs are qualitatively analyzed and the actions are taken against such valuable inputs after discussion in Department consultative committee meetings. At the end of every semester, faculty members provide their input on the course. Those inputs are considered as feedback inputs during program revision.

Feedback Process in Curriculum Development



Every Department conducts the Department Consultative Committee (DCC) meeting once in a year to review the syllabus of existing programs and also for framing the syllabus of new programs to be introduced. Departmental Consultative Committee comprises of the following members:

- Faculty members from the department
- Eminent academicians from the institutions of National and International repute like IIT's, IIM's, NIT, etc.
- Domain experts from industries,
- Student representative and Alumni.

All the members of DCC used to provide their valuable inputs during the meeting itself.

(Dr. Veena Dutta)
Registrar

FEEDBACK FORMATS

Program Evaluation by Faculty Member

Name of the Dept:

Name of the Program:

Name of the Faculty:

Faculty ID:

Sl.No	Description	1	2	3	4	5	If less than 3 kindly provide suggestions
1	How do you rate the distribution of courses in different semester of the program						
2	The program offers sufficient elective courses as choice to the students						
3	Courses in the program enhances employability of the students						
4	How do you rate the credit distribution among the course in the program						
5	Courses in the program are structured to provide enough conceptual foundation for the students						
6.	Sufficient number of books are available in the library and as per the need I could indent more reference books. I have been given freedom to enhance the number of both text and reference books.						
7.	I have freedom to propose/modify/incorporate/suggest the new topics in the curriculum.						
8.	I have- academic freedom to adopt new and innovative pedagogical tools.						
9.	University promotes conducive environment to pursue research						
10.	I have many opportunities and financial support to participate in faculty development activities in supporting the professional development of faculty.						

Suggestions for the improvement :

Program Evaluation By Student

Name of the Dept:

Name of the Student:

Name of the Program:

Batch:

Sl.No	Description	1	2	3	4	5	If score for any parameter less than 3 please provide suggestions for Improvement
1	There is adequate coverage of the courses throughout the program						
2	Courses I study provide me employability skills						
3	Courses provide enough conceptual understanding of the areas concerned						
4	Courses are designed to enhance analytical abilities						
5	Courses in the program provide for adequate participative learning / design content						
6	Courses in the program provide relevant study material in terms of text and reference books						
7	Overall Rating of the courses in the program						
8	Learning resources are adequately available in both library & labs						
9	Relevant online resources are available and accessible from remote locations.						
10	There are processes for redressal of grievances throughout the student life cycle						
11	Teaching in puts in general are of very high quality						
12	The Student placement representative system involves students in placement process and is helpful						

Suggestions for improvements:

(Signature)



UNIVERSITY OF PETROLEUM & ENERGY STUDIES COMPANY FEEDBACK FORM

Name of the Organization:

Name of the Official:

Email:

Designation:

Contact No.:

Campus Interview held on:

1. Please rate the students' performance in the **aptitude test** on a scale of 1 to 10 ()
2. Please rate the students' **domain knowledge** on a scale of 1 to 10 ()
3. Please rate the students' **communication skills** on a scale of 1 to 10 ()
4. Please rate the students' **personality** on a scale of 1 to 10 ()
5. Any other parameters you were specifically testing the students on:
 - (a)
 - (b)

Feedback relating to course curriculum:

1. How relevant is the course(s) being taught at UPES to your line of business

2. Please suggest any changes / addition / deletion / modifications you would like to be incorporated in the course curriculum

Signature of the Official:

Signature of the CSO:

Dated:

ACADEMIC ACTION REPORT

Action(s) taken/initiated by Academics:

Dept. Name- _____

Date: _____

- 1.
- 2.
- 3.
- 4.
- 5.

Additions/Deletions/Modifications/Improvements Suggested:

- 1.
- 2.
- 3.

Faculty/PIC Signature

HOD

College Director

Feedback given back to the company:



ALUMNI INFORMATION FORM

Name _____ Course _____
 Batch _____ Current Company _____
 Designation _____ Location _____
 Past Companies _____
 Phone _____ Email _____

YOUR EXPERIENCE WITH UPES

As an alumnus of UPES, we are sure trip down the memory lane will allow several joyous, fun-filled and unforgettable experiences of yours to resurface. Share them with us and a get a chance to be featured in the testimonial section of the university website.

SUCCESS STORY

We are confident that after stepping out of the portals of UPES, each one of you have carved a success story for yourselves. We will be honored to hear and will be excited to share it the university website Facebook pages.

ANY SUGGESTIONS

Signature _____

Location _____

**Action Taken Report
Approval in
BOS
&
IQAC**

UNIVERSITY OF PETROLEUM & ENERGY STUDIES

Date: May 28,2019

MINUTES OF IQAC MEETING HELD ON May 28,2019 at 11.00 am

(Venue: Chancery Room, Bidholi Campus).

Following members were present:

1. Dr. Deependra Kumar Jha, Vice-chancellor, Chairman IQAC.
2. Dr. Veena Dutta, Registrar, UPES.
3. Dr. VJ Byra Reddy, Director IQAC.
4. Dr. Kamal Bansal, Dean –School of Engineering
5. Dr. Vijay Kumar Singh, Professor, School of Law.
6. Ms. Manisha Mohan, Dean –School of Design
7. Dr. Geetha Hegde, Dean –School of Business
8. Dr.Manish Prateek, Dean –School of Computer Science
9. Dr.Sanjeev Kumar –Assoc. Dean –School of Engineering
10. Dr.Jitender Kumar Pandey –Assoc Dean, Research & Development.
11. Dr.Ranjan Sinha Takur – Head Library.

A special meeting of IQAC was called to review the feedback received from stakeholders on curriculum review, before it is circulated to the Academic Council. Director IQAC briefed the members about the recommendations of Board of Studies of various schools on action taken against the feedback on curriculum from the stake holders. After deliberations, the members recommended and forwarded to Academic Council for final approval and successful implementation. Minutes of the BOS meetings (appended with Action taken report) are attached as Annexures.

It was also proposed that a committee be created to review the feedback form and benchmarking with other University's feedback mechanism be done to make it more robust.

The meeting ended with vote of thanks.



(Dr. Veena Dutta

Registrar, UPES.

UNIVERSITY OF PETROLEUM & ENERGY STUDIES

SCHOOL OF ENGINEERING

Dehradun

Date: 23/4/2019

Minutes of meeting Board of Studies, SOE, UPES

Minutes of the Board of Studies Meeting held on 23rd April, 2019 at Energy House Board Room, UPES Dehradun

Following members were present during the meeting:

Dr. Suresh Kumar, Dean-SOE, Chairman- BOS, SOE, UPES

Prof. Pulak Mohan Pandey, Mechanical Engineering Department, IIT Delhi

Mr Ranit Rana, Dy General Manager (Product & Market Development) Jindal Stainless Ltd, Delhi

Mr Jivesh Kapoor, Alumni, B.Tech. (ADE)- 2011-2015, Assistant Area Sales Manager, SMC Corporation (India) Pvt. Ltd., Noida (UP)

Dr. Sanjeev Kumar, Associate Dean- Basic Sciences and Humanities Department, SOE

Assistant Deans and all Department Heads

Mr Krishna Moorthi. S, B.Tech.(MSNT), Sem-VIII (2015-2019)

Mr Vishesh Saxena, B.Tech.(MSNT), Sem-VIII (2015-2019)

Ms Shivani Rajput, B.Sc (Hons-Physics), Sem-II (2018-2021)

The meeting was started by Dr. Suresh Kumar, Dean- SOE with introduction of Invitees and the members of BOS. He apprised the experts about the functions of consultative committee and Board of Studies at UPES. Dr Suresh further apprised the academic experts about the structure of consultative committee and the meeting held by the respective department in the presence of academic and industry experts.

After the address by the Dean- SOE, presentation for the Board of Studies (BoS) agenda wise started and followings were presented:

1. To apprise the members of BOS about the minutes of last meeting of BOS:

The Chairman(BOS) briefly apprised about important points taken up in the last meeting held on April 16,2018 as attached in Annexure-A.

2. To discuss and approve the action taken against the feedback from stake holders on curriculum and other facilities

The chairman(BOS) briefly apprised the council about the adoption of AICTE model curriculum for all its engineering programs from 2018. Hence there are no revisions in the curriculum. Actions are taken into considerations while framing the syllabus in 2018 itself based on the inputs from stake holders. However, the stake holder's inputs on department functional

improvements are taken into consideration and action taken report against the feedback inputs from all depts. are attached in ANNEXURE -B.

3. To discuss and approve the minutes of Department consultative committee meeting of Mechanical Engineering.

Dr Ajay Kumar (HOD) appraised the programmes under Mechanical Engineering department and told that following eminent person from Industry and Academic attended the meeting of consultative committee for Mechanical Engineering department:

- Dr. G.P. Chaudhary (Academic Expert), Professor Mechanical Engg Dept, IIT Roorkee
- Mr. Ujjal Kumar Mondal (Industry Expert), Plant Head, TATA Autocomps Systems Ltd.

Dr Ajay presented the grid of new proposed programme under Mechanical Engineering department as per the recommendation of consultative committee with effect effective from academic session 2019-20. He elaborated that –

- a. B.Tech. (Metallurgical & Materials Engineering) programme is recommended by DCC.
- b. Total credits of the courses proposed are 167.
- c. In addition, some audit courses such as “Indian Constitution” and “Environmental Science” shall be part of curriculum.

After due deliberation and discussion, following changes in the curricula as well as curricular structure of proposed new program “B.Tech (Metallurgical & Materials Engineering)” were suggested by Dr P M Pandey, academic experts:

1. Course-“Introduction to Instrumentation”, which is proposed in semester-VIII is required to be swapped with the course-“Professional Elective ” of semester-VI.
2. Course “Metallurgical Process Design and Optimization” to be offered in place of Course “Process Design for Metallurgical Operations” in semester-VII.

Suggestion were agreed upon by the members of BOS, Academic Experts, Industry Experts. Revised grid is attached in Annexure 1.

4. To discuss and approve the minutes of Department consultative committee meeting of Basic Science & Humanities Department:

(i) Dr Sanjeev Kumar, Associate Dean, Basic Sciences and Humanities department deliberated on the proposed programme **M.Sc.(Physics)** as recommended by consultative committee meeting of Physics department. Following eminent person from Academic attended the meeting of consultative committee for Physics department:

- Dr. Ajay, (Academic Expert), Associate Professor, Department of Physics, IIT Roorkee

Dr Sanjeev presented the new proposed programme under Physics Department as per the recommendation of consultative committee. Total credits of the proposed programme are 88.

No changes were suggested by members of BOS and the grid of M.Sc.(Physics) programme duly approved by DCC was approved by BOS as attached in Annexure 2.

(ii) Dr Sanjeev Kumar apprised that following eminent person from Academic attended the meeting of consultative committee for Chemistry department:

- Dr A K Prasad, Professor, Department of Chemistry, University of Delhi, Delhi

He presented the proposed course grid for **M.Sc.(Chemistry)** as recommended by consultative committee meeting of Chemistry department. Total credits of the proposed programme are 94.

No changes were suggested by members of BOS and the grid of M.Sc.(Chemistry) programme duly approved by DCC was approved by BOS as attached in Annexure 3.

(iii) Dr Sanjeev Kumar apprised that following eminent person from Academic attended the meeting of consultative committee for Mathematics department:

- Dr S B Singh, Professor, Department of Mathematics & Computer Science, G B Pant University of Agriculture and Technology, Pant Nagar, Uttarakhand

He presented the proposed course grid for **M.Sc.(Mathematics)** as recommended by consultative committee meeting of Mathematics department. Total credits of the proposed programme are 90.


No changes were suggested by members of BOS and the grid of M.Sc.(Mathematics) programme duly approved by DCC was approved by BOS as attached in Annexure 4.


4. R & D Activites Report:

Dr S.M.Tauseef, Assistant Dean Research – SOE presented the report on Research & Development activities of School of Engineering during 2018-19. He briefed the members of Board of Studies about the research promotion (SEED, RISE), patents, publications, externally funded projects and Anusandhan. The statistics of continuous improvement in these activities were presented as attached in Annexure 5.


5. Vote of Thanks:

Dr. Suresh Kumar, Chairman-BOS concluded the Board of Studies meeting with vote of thanks to the Academic Experts, Industry Experts, Special Invitees and the participants for the valuable inputs, discussion, deliberation. The recommendations of BOS will be forwarded to Academic Council for approval.



Dr Suresh Kumar
Dean-SOE & Chairman-BOS



28/04/2019
Dr Ajay Kumar
HOD-Mechanical Engg Dept



Dr Nihal A Siddiqui
HOD-HSE & Civil Engg Dept



Dr Sudhir Joshi
HOD- ASE Dept

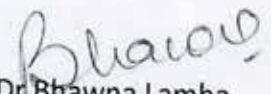

Dr R Gowri
HOD-Electrical & Electronics Engg Dept

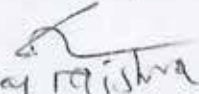

Dr P Vijay
HOD-Chem. Engg Dept


Dr S KKhare
HOD-PEES Dept

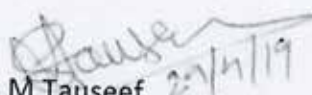

Dr Radhika Bansal
HOD-CPC Dept


Dr Piyush Dua
FIC- Physics Dept


Dr Bhawna Lamba
FIC-Chemistry Dept

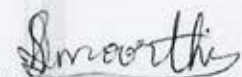

Dr Shweta Sachdeva
FIC-Mathematics Dept

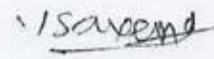

Dr Pankaj Sharma
Assistant Dean (Planning & Monitoring)



Dr S M Tauseef
Assistant Dean Research- SOE


Dr Sanjeev Kumar
Associate Dean(Basic Science & Humanities)

Student Representative-


Mr Krishna Moorthi. S,
B.Tech.(MSNT), Sem-VIII (2015-2019)


Mr Vishesh Saxena
B.Tech.(MSNT), Sem-VIII (2015-2019)


Ms Shivani Rajput
B.Sc (Hons-Physics), Sem-II (2018-2021)

DEPT. OF Health Safety & Environment

<i>Feedback collected and compiled for the curriculum Enrichment from stake holders and presented in the Departmental Consultative Committee</i>		
	COMMENTS	ACTION INITIATED/TAKEN
Students	Exposure to develop entrepreneurial skills which will help them identify their potential was suggested	Entrepreneurship training and development by Avneet Srivastava was conducted (Alumni)
	Training for how to effectively prepare for personal interview and group discussions during recruitment was suggested.	Trainings were arranged by the placement cell and communication skill and soft skill were strengthened. Activities that will enhance the communication skills of the students were encouraged.
	Preparation for Interviews –Aptitude Test, Group Discussions and Personal Interviews exposure is needed	Communication skills and soft skill trainings were given. Pre-placement trainings were given Mock interviews and tests were conducted The students were given guidance for competitive exams. The students were counselled for pursuing higher education and studies
Parents	More no of Mockdrill should be conducted	No of mockdrill and fire dill has been increased and conducted peridically
	Many engineering graduates pursue higher studies by qualifying GRE, GATE,CAT etc. Some course curriculum should also be developed for this in the final semester.	Coaching classes have been initiated in the department in the pre and final year
	More time should be allocated to practical skills and practical duration be used 100% for technical skill upgradation, by introducing more laboratory work.	Labs beyond working hours to cover more hands on exeriments have been started for this purpose
Domain expert/Em ployer(Rec	Fire Training must be added in curriculum	Included
	More no of domain expert lecture must be conducted	No of Guest lecture has been increased by 20%.
Faculty	Sustainable development must be included in the syllabus	Implemented in the curriculum
	GATE/PSU syllabus in the course curriculum to get entry in Public Sector	Syllabus contents are meeting the PSO requirements.

Signature of Head of Dept.

DR. N. A. Siddiqui

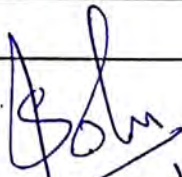
Date:

19/02/2019

DEPARTMENT OF AEROSPACE ENGINEERING
Feedback collected and compiled for the curriculum Enrichment from stake holders and presented

	COMMENTS	ACTION INITIATED/TAKEN
B.Tech Aerospace Engineering and Aerospace Engineering with Spz.in Avionics Students	Need for aptitude classes for pre-placement preparation	Placement Selection Improvement and Bootcamp initiative is in place
	Courses should give some research details in the end and courses should be designed such that students can participate in research(current)	Courses such as Aircraft Design, Avionics System Design are the part of curriculum which focuses on to the research skills. Moreover few value added topics have been added as a part of the curriculum to enhance the knowledge
	Case studies of innovaions & industrial application concepts should be increased rather than providing them seldomly	Implemented thoeoretical concept in the class room teaching to solve the real time problems
	Teachers should be more interactive about students future aspirations so that they can guide us the path to achieve them	Department faculties interects with the students and guide for future opportunities in terms of higher education and placements/career goals (e.g., providing guidance to the students for GATE, PSUs, Higher esduications etc)
	The deparment should take intiative to provide oppurtunities to students regarding research and more books should be made available in the library for higher studies.	Encouraging students towards the RISE Project and to participate in National/International competitions (e.g.Aero Design, CANSAT etc)
	Avionics-More emphasis should be there	Bridge courses are arranged and students are encourgaed to use the online courses such as NPTEL
	More practical sessions & hands on training on different softwares like matlab, ansys, gmat etc	Students are taking part in Professional Software Training (PST)
	Development of activities which include more involvement of the knowledge being attained here will be nice, such as where we have a project to calculate the orbit of saturns moons & the pertubutating orbit of sun.Also need more books	Minor/ Major projects have been floated in the respective area
	Focus more on numericals related to gate	It is the part of regular class room teaching
	indepth knowledge of the subject and out of syllabus content should be provided for students pursuing higher education introduction to more astronautics topics would have helped in understanding our domain of interest	Value added topics have been added a part of the course plan to enhance the knowledge which circulated to the students before commencing the sem
Productivity can be improved in labs and classes	Continous evaluation is already taking place in Labs	
Faculty Members	Suggested to commence hands-on training to student to enhance practical knowledge	Professional Software Training (PST) & Workshop/ Industrial visits
	Need to include the software labs and avionics domain labs	It hastaken care in PST at the commencement of semester
	Industry oriented short term courses should also be part of curriculum for employability of the students	Taken initiative to conduct workshop (Drone fest, Gas turbine workshop
	Need to include more employability course like fracture mechanics and software labs	Value added topics have been added a part of the course plan to enhance the knowledge in the courses such as Aircraft structures, Theory of plates
	More number of electives can be included	Domain focused electives have been added in the course grid
Alumni	No Suggestions	No Suggestions
Parents	No Suggestions	No Suggestions
Recruiters/Indust ry Expert	No Suggestions	No Suggestions

Signature of Head of Dept.


 19/12/18


 19/12/18

Department of Mechanical Engineering

Feedback collected and compiled for the curriculum Enrichment from stake holders and presented

S. No	Name of Prog	Stake Holders	Stake Holders' Feedback Input	Action Taken Against
1		Students	<p>Every course should have a credit. There should not be zero credit for any course.</p> <p>Software classes in each semester.</p> <p>Engine testing lab and metrology lab should be added to the curriculum.</p> <p>Biology should be named as Biology for Mechanical Engineers and should be taught by an engineer.</p> <p>Heat Transfer, Solid Mechanics and Theory of Machines should not be in the same semester.</p>	<p>Can't be implemented as AICTE model curriculum is adopted.</p> <p>Softwares such as CATIA, MATLAB, NASTRAN and PATRAN are included in most of the semesters.</p> <p>Metrology is covered in Manufacturing Technology subject.</p> <p>To maintain uniformity as this course taught in other Programmes also following AICTE guidelines.</p> <p>Shall be discussed in next DCC (2020).</p> <p>Can't be implemented as of now due to adoption of AICTE model curriculum just one year back.</p>
2	B Tech Mechanical	Faculty Members	<p>Core engineering courses which are important from the perspective of GATE and other competitive exam should be included as main subjects rather than electives.</p>	<p>Incorporated in the curriculum.</p>
3		Alumni	<p>No suggestions for improvement.</p>	<p>Not applicable</p>
4		Recruiter / Industry expert	<p>To redistribute the credits of I and II semesters.</p> <p>Semester IV and V are heavy. It was suggested to reshuffle some of the courses</p>	<p>Credits are redistributed</p> <p>Credits of IV semester reduced from 26 to 20.</p>
5		Parents	<p>No suggestions for improvement.</p> <p>Foreign Language should be introduced in place of Biology.</p>	<p>Not applicable</p> <p>Can't be implemented as per UGC & AICTE guidelines.</p>
6		Students	<p>Control Engineering must be included as it is required in most of the universities abroad.</p> <p>Python should be introduced in place of C Programming.</p>	<p>Included in Elective</p> <p>Implemented as a part of Professional Software Training (PST)</p>

Done
Pr. H. P. Kumar
22/04/2019

		Introduction of Automation and Robotics courses in higher semesters. HVAC should be taken RAC and weightage must be given to GATE exam courses as well. Industrial Management and TOM can be clubbed. Rename of Metrology and Manufacturing Technology as Manufacturing Tech & Metrology HVAC should be renamed as RAC and given more credit with lab Tribology part is not required in syllabus	Included Included in Course content Implemented Implemented Implemented
7	B Tech Automotive Design Engineering	Faculty Members Design of Machine Elements must have 4 credits. Engineering Mechanics must be taught in 3 rd Semester so that SOM will be easy for students. Introduce few industry relevant courses like Quality Control and Geometrical Dimensions and Tolerances	Change in course content is done Done Implemented These topics are taught in "Metrology and Manufacturing Technology" & "TOM + Industrial Engineering"
8		Alumni To redistribute the credits of I and II semesters. To redistribute the credits of III and IV semesters. Include Electrical Inputs to the specialization of ADE such as Drive Technology and Storage Open Electives should include "New Emerging Technologies"	Credits are redistributed Credits are redistributed Electrical Vehicle Technology is introduced in semester VI Included
9		Recruiter / Industry Expert "Recent Development in Microprocessor is proposed to be included in "Advanced Micro controller" as Elective subject Recent Technologies for Enhancement of life of IC Engines should be added in syllabus Use of hydrogen in IC engines should be included No suggestions for improvement.	Subject Micro Processor based Control System has been introduced in sem V. To be discussed in next DCC (2020) To be discussed in next DCC (2020) Not applicable
10		Parents Power Electronics and Drives should be the Core subject Laboratory credits of the subject- Hydraulics & Pneumatics should be increased from 1 to 1.5.	This subject is added as a Core subject in 7 th semester. Credits are increased.

MD

11	B Tech Mechatronics	Students	Laboratory credits of the subject- PLC & HMI should also be increased from 1 to 1.5.	Credits are increased.
			'Python' must be taught instead of 'Java Programming'.	Students are provided with option of working in either Python or Java. These languages are included in Program Elective- IV.
			A particular subject for Robot Programming software can be included.	This may be dealt with in Program Elective-II, subject- Advanced Robotics.
			Laboratory credits of the subject- Hydraulics & Pneumatics may be increased to 1.5.	Credits are increased.
			Credits of Real-time Systems Lab may be decreased to 1.5.	The subject is made a mandatory course with "zero" credit.
			Laboratory credits of the subject- PLC & HMI should also be increased to 1.5.	Credits are increased.
			A subject- Social Internship (0-0-2) must be added.	The subject is added.
			No suggestions for improvement.	Not applicable
			To redistribute the credits of I and II semesters.	Credits Redistributed
			No suggestions for improvement.	Not applicable
			12	Faculty Members
Recruiter / Industry Expert	To redistribute the credits of I and II semesters.	Credits Redistributed		
Parents	No suggestions for improvement.	Not applicable		
13				
14				
15				

Signature of Head of Dept.

Dr. Ajay Kumar

Date:

22/07/2019

DEPT. OF CHEMICAL ENGINEERING

Feedback collected and compiled for the curriculum Enrichment from stake holders and presented in the Departmental Consultative Committee, March 2018

Sl.No	Name of the Program	Stake Holder	Stake Holders' feedback input	Action taken against
1	B. Tech CE+RP	Students	A tutorial class should be application oriented	The case studies are discussed.
2			Material and Energy Flow Computation course should demo usage softwares like ASPEN, EXCEL	workshops are being conducted, PST programs are initiated for this purpose - Ex: MATLAB, ASPEN Plus, etc.,
3			Revision of courses taught in previous semesters should be given in VII Sem.	A boot camp is organised to brush up the subject knowledge.
4		Faculty members	Course on safety related to electricals and electronics	It is included in the program electives.
5		Alumni	The Department should try to inculcate a more practical approach to a problem within the students. A lab on equipment design might help with this.	Process Equipment design course has case studies that can be solved using the softwares.
6		Recruiter/ Industry expert	Addition of Business Ethics and Ettiquette for students, Engineer's Competencies, Basics of Domain	Placement Selection and Improvement program is conducted to focus on the said areas of the improvement.
7			University should discuss the curriculum with the Industry experts to make it relevant as per Industry expectation	Industrt experts have been the course curriculum development.
8		Parents	GATE guidance should be provided.	GATE guidance classes are conducted in the department for 3rd and 4th year students
9			Student attendance/exam performance data should be shared.	The course coordinators are calling the parents of poor performers and attendees.
10			More job opportunities	Good number of students are placed.
11		Students	Pressure vessel design and pipeline design should be included in the grid.	The case study based problems are solved. Pipesim software is used for pipeline design.
12			Revision of courses taught in previous semesters should be given in VII Sem.	A boot camp is organised to brush up the subject knowledge.
13			More study materials in Gas engineering are needed.	Guest lectures are arranged.

*P. Singh
04/04/18*

14	B. Tech APE+GAS	Faculty members	More number of electives to be added	Elective basket contains now more electives.	
15		Alumni	Some IT flavour needs to be added to core technical courses	A workshop is conducted from SoCS for IT programming.	
16		Recruiter/ Industry expert	Suggest to include subjects revolving around providing technical services to Industry. Focus seem to be more on consumer market and commodity selling.	We are planning to have guest lectures in the suggested areas.	
17		Parents	GATE guidance should be provided.	GATE guidance classes are conducted in the department for 3rd and 4th year students	
18			Student attendance/exam performance data should be shared.	The course coordinators are calling the parents of poor performers and attendees.	
19			More job opportunities	Good number of students are placed.	
20	M. Tech CE+PD	Students	No Suggestions for improvements		
21		Faculty members	No Suggestions for improvements		
22		Alumni	No Suggestions for improvements		
23		Recruiter/ Industry expert	No Suggestions for improvements		
24		Parents	No Suggestions for improvements		
25	M. Tech Pipeline Engineering	Students	No Suggestions for improvements		
26		Faculty members	No Suggestions for improvements		
27		Alumni	Kindly incorporate offshore engineering in the course without it the courses is incomplete.	Guest lectures are planned.	
28		Recruiter/ Industry expert	No Suggestions for improvements		
29		Parents	No Suggestions for improvements		

P. nija
04/04/18.




UNIVERSITY WITH A PURPOSE

DEPT. OF PETROLEUM ENGINEERING & EARTH SCIENCES

Feedback collected and compiled for the curriculum Enrichment from stake holders and presented in the Departmental Consultative Committee March, 2018.

Apart from the below mentioned points, the proposed B.Tech Grid discussed is aligned to AICTE standards

		COMMENTS	ACTION INITIATED/TAKEN
B.Tech Electronics & Communication Engineering	Students	Computer programming & application is essential for fundamental understanding of concepts and developing ad-hoc solutions addressing industry challenges will help students	R and Python classes were arranged for students. Academic license of petroleum software of companies like Schlumberger, Halliburton, Weatherford etc having commercial value of 35 cores is installed in high computation lab of the department. Students are doing projects on this software
		Course needs to incorporate oilfield case based approach in the 3rd & 4th year for	Students solve the field problem with support from industry experts as part of their major and minor project.
		Need more understanding on Well Testing and offshore drilling	HOD Prof. Sunil Khare has more than 15 years of industry in offshore drilling is taking the class.
	Faculty	Students should be encouraged to get the credits for their online certification from NPTEL, MOOCs: Course Era, Udemy etc. List of experiments are further to be standardized fulfilling the needs of the industry	Initiatives are taken to encourage students to enrol in Spoken tutorials from IITB-MHRD
		Design related problem are given in the exams/assignments. Electives are to be listed and given proper idea of the electives circulated. Student should be trained how to select and why to select electives.	Innovative methods of exams are introduced. Industry oriented electives are introduced in elective basket
	Employers	University should discuss the curriculum with the Industry experts to make it relevant as per Industry expectation Addition of Business Ethics and Etiquette for students, Engineer's Competencies, Basics of Domain	Same has been done. Industry experts were consulted for designing new course grid for the department
	Alumni	More practical approach should be deployed. Faculty should have hand on working experience on site	same has been done as faculties have been deputed for industry like RIL to improve teaching and research skills.
		Course needs to incorporate oilfield case based approach in the 3rd & 4th year for students to improve their analytical skills and approach and be more ready for industry	Case studies have been included as part of student technical competition events.
		Recent software's and technology should be added and help should be taken from ESRG and Intergraph for designing the entire course according to the long term industry requirements.	Same has been added in high computational laboratory


12- Feb - 2019

DEPT. OF ELECTRICAL & ELECTRONICS ENGINEERING

Feedback collected and compiled for the curriculum Enrichment from stake holders and presented in the Departmental Consultative Committee
March 2018

Apart from the below mentioned points, the proposed B.Tech Grid discussed is aligned to AICTE standards

	COMMENTS	ACTION INITIATED/TAKEN
B.Tech Electronics & Communication Engineering	Students	Must include industry oriented subjects with practical knowledge instead of theoretical knowledge
		There should be more practical rather than the classroom theory
		In the labs experiments should be performed with the discrete components rather than kits in order to increase understanding and hands-on experience
	Domain expert	<ol style="list-style-type: none"> 1. Some of the suggested topics/courses of the students can be realised through organised student study groups under the mentorship of faculty members 2. Design Thinking/English to be of 3 credits 3. Basic Electrical/Electronics Engineering in Sem I to be of 3 credits. 4. Programming for problem solving to be of 2 credits 5. Basic Electrical/Electronics Engineering in Sem II to be of 3 credits. 6. Electronic Devices to be renamed as Electronic Devices and Circuits 7. Broadband Access Technology to renamed as Antennas and broadband technologies and to be of 4 credits. 8. Antenna & Microwave Theory to be renamed as Microwave Theory and Techniques and to be of 3 credits. 9. Data communication & Networking to be of 3 credits 10. DCN lab to be of 1 credit 11. Project I to be of 2 credits 13. Project II to be of 2 credits 14. Project III to be of 8 credits.
	Faculty	<ol style="list-style-type: none"> 1. Minor specialization can be introduced in the field of to industry 4 2. Students should be encouraged to get the credits for their online certification from NPTEL, MOOCs, Course Era, Udemy etc. List of experiments are further to be standardized fulfilling the needs of the industry 3. Design related problem are given in the exams/assignments. Electives are to be listed and given proper idea of the electives circulated. Student should be trained how to select and why to select electives
Employers	University should discuss the curriculum with the Industry experts to make it relevant as per Industry expectation Addition of Business Ethics and Etiquette for students, Engineer's Competencies, Basics of Domain	
Alumni	Instead of teaching only the older microcontrollers, focus on adding subjects based on new and advanced microcontrollers that are been used in the corporate world along with the older ones	

Signature of Head of Dept.

DEPARTMENT OF HSE AND CIVIL ENGINEERING - B Tech Civil Engineering



Feedback collected and compiled for the curriculum Enrichment from stake holders and presented in the Departmental Consultative Committee

	COMMENTS	ACTION INITIATED/TAKEN
Students	Need more numbers fo Group work/projects	Case study has been given, group assignment have been allotted, major project has been given to the groups on community services
Parents	Exposure to Industrialists and talks	Organized four number of guest lectures from industries
Domain expert/Employer(Recruiter)	Focus on Structural Analysis, and presntation skills	To enhance, knowledge in structural analysis, professional electives with structural engineering options are given to students
Faculty	Application based syllabus, new courses for upcoming needs of Industry, More choices for electives,	These points will be taken up in the next consultative committee to be held in March 2020 as currently we follow AICTE model curriculum
Alumni	The course of the Civil Engineering branch should not be focussed on the industry needs, instead it should be focussed on competitive exams like GATE & IES. Placements of Civil Engineering at UPES are very weak and this is the case of most of the reputed colleges as well. So, I think that the orientation of this course at UPES should be shifted from industry focussed to competitive examinations focussed.	The syllabus is revised in 2018, based on AICTE recommendation, with focus on overall development of knowledge in the domain area, Civil Engineering, addressing both placement and alignment to competitive exams syllabus


Signature of Head of Dept.
Date:

[Handwritten Signature]
B.N.A. Siddiqui

Department Name : Electrical & Electronics Engineering

SLN	Name of the Program	Stake Holder	Stake Holders' feedback input	Action taken against
1	B.Tech - Electrical Engineering	Students	No Comment	
		Faculty members	No Comment	No Change Proposed . Course is Aligned with Industry Requirement
		Alumni	No Comment	
		Recruiter/Industry expert	No Comment	No Change Proposed . Course is Aligned with Industry Requirement
		Parents	GATE guidance should be given	GATE classes are conducted for 3rd Year and 4th year students
2	M.Tech - Renewable Energy Engineering	Students	No Comment	
		Faculty members	No Comment	No Change Proposed . Course is Aligned with Industry Requirement
		Alumni	No Comment	
		Recruiter/Industry expert	No Comment	
		Parents	No Comment	
3	M.Tech - Energy System	Students	No Comment	
		Faculty members	1. More modules on sustainability can be incorporated	1. It is proposed to add additional models of sustainability in the Course Green Building & Hence the Credits of Green Building are revised from 2 to 3
			2. In house projects at University level can be given additional emphasis	It is proposed to add additional models of sustainability in the Course Green Building & Hence the Credits of Green Building are revised from 2 to 3
		Alumni	No Comment	
		Recruiter/Industry expert	No Comment	
		Parents	No Comment	

Signature of Head of Dept.


 (N. B. Soni)

Date:



UNIVERSITY WITH A PURPOSE

S.N.			Feedback	Steps taken
1	Department of Applied Sciences & Humanities	Students	More elective courses should be introduced	Sufficient number of elective courses are already considered.
2			Along with regular courses, some extra classes should be taken for the preparation of competitive exams.	For competitive exams, extra lecture sessions have been introduced in the coming semester.
3			Some experiments catering to the basic measuring instruments should also be added in the experiment list.	Experiments related to basic measuring instruments have been introduced in the coming semester
4			All the classes should be scheduled before 2 PM, so that we could get extra time for pursuing other career related activities.	On some week days, efforts have been made to schedule all the classes before 2 PM

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21/2/19

JCC Minutes of Meeting – 25th November 2019,
(02:00 PM to 03:30 PM)
Block 1, Board Room

Members Present:

Dr Manish Prateek	Professor and Dean, SCS
Dr Akshay Malhotra	Director, Product Development & Innovation
Dr Ravindra Yatagiri	Vice President, IT
Dr Neelu Jyoti Ahuja	Head of Department, Systemics
Dr Vinay Awasthi	Lab Head, SCS
Mr. Vithal Madyalkar	Director, IBM ICE Program
Mr. Hari R.	Business Development & Relationship Manager
Mr. Viqaruddin Surki	Country Manager - IBM ICE Delivery Engagements
Ms. Rajani Radhakrishnan	Program Manager - IBM ICE Delivery Engagements

Sr. No.	Agenda Points	Action Points	Follow up	Deadline
	Plan for 10 Year Celebration	For completion of 10 year with IBM, planning to do activities in 2020 like hackathon, seminar, workshop, summer excitement etc, themed around successful 10 years completion celebrations.	Mr. Vithal Madyalkar & Team	
		Responsibility for the planning of activities are as follows: <ul style="list-style-type: none"> ➤ Mr. Viqaruddin Surki (IBM) ➤ Mr. Sunil Kumar (Cybernetic-SCS) 	Mr. Viqaruddin & Mr. Sunil	
		By 15 th Dec Planning has to be done.	Mr. Vithal Madyalkar	15 th Dec

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	Action taken against Feedback From Stake Holders on curriculum	SoCS adopted AICTE model curriculum in 2018 and hence no revision in the curriculum will be implemented in 2019. However, the stake holders inputs will be considered during BOS to be held in 2020. Currently, the stake holders input on current functionalities of the school is considered and implemented effectively.	HOD's and Class Coordinators	
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Minutes Prepared By: -
Anchal Khatri
Sr. Executive

Department of Computer Science Engineering
Feedback Analysis Report



Program Name	Stake Holders	Suggestions by stake holders	Action taken
B.Tech. Computer Science Engineering - All Specialization	Student	Cloud Computing, AI & ML, Data Security, Linux Programming subjects MUST be taught to each student in the Second/Third Year.	These courses has been offered as program electives in the curriculum offered from 2019 onwards
		Programming subjects like .net, python should not be offered in elective as we don't have provision of labs for elective courses.	Concerned faculties are advised to take extra lab sessions in relation to theory & implemented from 2019 onwards.
		"Introduction to Virtualization and Cloud Computing" and "Cloud Computing Architecture" have almost same content but are taught in different semesters. Syllabus needs to be revised.	The syllabus has already been updated in new grid offered from 2019 onwards
		50% of the syllabus of Data Mining and Business Intelligence is same	The syllabus has already been updated in new grid offered from 2019 onwards
		More business case study based lectures can be delivered.	Has been taken care in the curriculum offered from 2019 based on IT industry demand
		In Data Mining and Prediction Modeling the syllabus is limited upto Association and Classification. It should include Clustering as well.	Implemented in the curriculum offered from 2019 based on IT industry demand
		For training the dataset in lab, it requires the high end system like GPU.	Requisition for purchasing high-configured system has been sent to IT-services

<p>Faculty Members</p>	<p>More Practical Applications must be dealt (for example the subject of Virtual Reality is just a theoretical course right now but needs to have a more practical approach).</p> <p>there is a requirement of AI & ML in the course</p> <p>Compiler Design should not be in elective list, it should be in mandatory list.</p> <p>Physical Security course should be in earlier semester (2nd or 3rd sem), currently it is in 5th sem.</p> <p>Topics needed to be included (more or less): Machine Learning, Artificial Intelligence (AI) and the both sides of the coin, Detailed explanation of Big Data & how it can be used to build up skills for whole variety of domains it opens up to the students.</p> <p>Focus more on projects than study material</p> <p>More focus on Data structure and algorithms</p> <p>Hands-on experience/lab exercises on industry tools and platforms</p>	<p>Concerned faculties will be informed to use more illustrative examples as per relevance.</p> <p>The course has been introduced in the curriculum offered from 2019.</p> <p>Introduced as a core course in the curriculum offered from 2019.</p> <p>Introduced in 2nd semester with the name "IT Systems Security & Physical Security " in the curriculum offered from 2019.</p> <p>The course has been introduced in the curriculum offered from 2019.</p> <p>There are 4 projects (2 minor & 2 Major) already in the curriculum</p> <p>In Minor 1 project, students are evaluated based on their knowledge on Data Structure, Algorithm & C coding</p> <p>The appropriate changes have been made in the curriculum offered from 2019</p>
<p>Alumni</p>	<p>Hands-on experience/lab exercises on industry tools and platforms</p>	<p>The appropriate changes have been made in the curriculum offered from 2019</p>

	Recruiter	<p>With the increasing demand in development roles, there is a very urgent need to start teaching scripting languages in the curriculum to help the students get a desired internship/job.</p> <p>More hands on lab for azure cloud or aws.</p> <p>Use of digital analytics techniques, big data, r and python</p> <p>Need to improve upon management training and also please add reverse engineering in the course.</p> <p>Pretty Relevant</p> <p>Seems quite relevant. Will have to go through details for detailed comments</p> <p>It was good to see the interest and projects done in Python, AI & ML</p>	<p>Scripting languages have been offered in the curriculum offered from 2019</p> <p>Implemented in the curriculum offered from 2019</p> <p>The appropriate changes have been made in the curriculum offered from 2019</p> <p>The provision of getting a certificate in Management has been included</p> <p>No suggestions for improvement</p>
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Name of the Head of Department Dr. Manish Prateek

Signature



University of Petroleum & Energy Studies
College of Legal Studies

MINUTES OF THE BOARD OF STUDIES MEETING

Date: May 17, 2019

Time: 10:00 hrs.

Members Present:

1. Dr.Tabrez Ahmad, Prof.& Dean,SoL
2. Justice U.C.Dhyani,Chairman Uttarakhand Real Estate Apellate Tribunal and Formal Judge Uttarakhand High Court
3. Justice Virendra Maheshwari, Former District Judge Dehradun & Registrar Uttarakhand High Court
4. Prof.Afzal Wani, Faculty of Law, IP Univ.,Delhi
5. Dr.Vijay Kr.Singh, HoD
6. Dr.Mamta Rana, HoD
7. Prof.G.N.Sinha, Industry Fellow
8. Dr.Ashish Verma, Assoc.Prof.
9. Dr.Vinita Singh, Assoc.Prof.
10. Dr.Azim B.Pathan, Assoc.Prof.
11. Mr.Sam Babu KC, Asst.Prof.(SG)
12. Dr.Ruchi Mehrotra, Asst.Prof.(SG)
13. Mr.Amit Singh, Asst.Prof.(SG)
14. Ms.Ashwarya Vats, Alumini
15. Ms.Urvashi Shahi, Alumini

Absent:

1. Dr.V.K.Ahuja, Faculty of Law, Delhi University
2. Dr.Kamal Bansal, Dean ADI
3. Dr.S.K.Banerjee, Sr.Prof.
4. Dr.Atul Razdhan, HoD
5. Mr.Krishna Deo Singh , Asst.Prof.(SG)
6. Ms. Deepti Tiwari, Student
7. Ms.Gudakesh Uniyal-Student

Agenda:

1. Honors Papers
2. To review action taken on feedback received from stake holders

For the academic year 2019-2020, the following changes have been proposed by the members of the Board of Studies unanimously in the existing grids & syllabus of various Hons. courses of different programme offered in UPES School of Law.

Department of Law, Science & Technology & PG



Changes proposed for LL.M. Energy Law/ Business Law/ Law and Technology/ International Economic Law Program

Semester I- Law and justice in globalized world – Renamed as Law and Justice in Globalizing World

- International Commercial Arbitration- The proposed changes in the course content approved

Semester II- Law of Patents and Transfer of Technology- Renamed as Law of Patents

Changes proposed for B.Tech. (ET), LL.B. (Hons.) IPR & B.Tech. (CS), LL.B. (Hons.) IPR Law Program

Semester X- Trade Secret, Geographical Indication, Traditional Knowledge, Biodiversity and Farmers

Right – Renamed with the suggestion that the name should be Trade Secret and Sui-generis IP Rights.

Changes proposed for B.Sc., LL.B. (Hons.) IPR/ Food, Health and Environment Law / Medical and Forensic Law Program

Semester I & II- Mathematics/Biology – it was suggested that Biology should be removed from Semester II and may be shifted in Sem.I and renamed as Remedial Mathematics & Remedial Biology .

Semester V- Business Economics (Prog.Elec.) – It was suggested that Business Economics should be replaced with Program Elective suggested as Artificial Intelligence (AI) and Internet of things (IoT).

Semester X- Trade Secret, Geographical Indication, Traditional Knowledge, Biodiversity and Farmers Right – Renamed with the suggestion that the name should be Trade Secret and Sui-generis IP Rights

Note:- To revised the Course Grid of B.Sc., LL.B. (Hons.) IPR/ Food, Health and Environment Law / Medical and Forensic Law Program.

Department of Law & Social Sciences

Changes proposed for B.A.,LL.B. (Hons.) Energy Law Program

Semester II – Political Science II- Course content to be changed

Semester III- Political Science III- Course content to be changed

Semester V-Economics of Power Sector & Economic of Oil & Gas Sector- Course content to be changed

Semester IV- Energy Economics- Course content to be changed

Semester IX-

- Mining Law relating to Coal (Hons 8)- Course content to be changed with latest developments.
- Seminar on Shale Gas Development (Hons. 9) name should be changed to Seminar on Unconventional Energy Sources.

Semester X- Seminar on LNG Terminals and Law (Hons. 10) name should be change to Seminar on Downstream Products (Hons. 10).

Changes proposed for B.A.,LL.B. (Hons.) Criminal Law Program

Semester VI- Criminology (Hons-1)-

Semester VII- Financial and Systematic Fraud (Hons.3)- the change of the paper should be changed to "Financial and Systemic Fraud".

Changes proposed for B.A.,LL.B. (Hons.) Labour Law Program

Semester VIII- Laws for Industrial Injury (Hons 5)- The title of the paper should be reframed as "Laws for Industrial Safety". As it is more broad and comprehensive

Semester IX-

- **Laws for Labour Regulation (Hons 6)** - Title of the paper is vague and broad, the area has been covered by above mentioned papers. Instead of this paper, a new paper which can cover Globalization and Labour Regulation can be introduced.
- **Laws of Industrial Dispute Resolution I (Hons 7)-** This paper can be made comparative and comparative industrial dispute resolution can be taken up.
- **Laws of Industrial Dispute Resolution II (Hons 8)-** Instead of this, a paper dealing with the informal sector or Regulation of unorganized labor can be introduced.

Changes proposed for B.A.,LL.B. (Hons.) Constitutional Law Program

Semester VII- Jurisprudential approach to the Constitution (Hons 2)- Paper title should be modified to "Constitutional Jurisprudence".

Semester VIII- Legislative Relations (Hons 5):-

- Title of the paper can be reframed. One suggested title- "**Comparative Legislative relations**". Reason being that legislative relations between center and state are covered under comparative federalism paper. This paper can focus on comparative understanding of legislative relations.
- Constitutional amendment procedure paper can be merged with this paper.

Semester IX- Constitutional Amendment Procedure (Hons 7)- 1. As suggested above, this paper can be replaced by a new paper "Constitutional Process and Affirmative Action"

Department of Law & Management & Commerce

Changes proposed for B.B.A.,LL.B. (Hons.) Corporate Law Program

Semester VIII:- International Trade Law: International trade law (Hons.4) should be clubbed/ merged with the International Commercial Arbitration (Hons.7) and its nomenclature should be modified accordingly to "International Trade and Dispute Settlement"

Semester IX- International Commercial Arbitration- And this paper may be merged with the paper on International Trade Law. To be merged with ITL and paper on "Insolvency & Bankruptcy Law and Practice" to be brought.

Changes proposed for B.B.A.,LL.B. (Hons.) Banking, Insurance & Finance Laws Program

Semester VII- Law on Corporate Finance (Secured and Unsecured Finance)- Word 'secured and unsecured finance' to be removed from the nomenclature.



Changes proposed for B.B.A.,LL.B. (Hons.) International Trade and Investment Laws Program
Semester VII

- **Law on Corporate Finance (Secured and Unsecured Finance)**- Word 'secured and unsecured finance' to be removed from the nomenclature.
- **International Organization(Fiscal) (Hons 2)** - Syllabus to be reviewed for aligning the contents, for e.g. including IMF. Remove the word "fiscal" and rename as "International Organisations".

Semester IX- BIT and Resolution of International Trade and Investment Dispute (Hons 6)- syllabus to be reviewed for aligning the contents. BIT word should be removed and Paper would be called "Resolution of International Trade and Investment Disputes"

Seminar on the role of ADB and IFC in financing projects in India (Hons 9) renamed as Seminar on Financing Projects in India

Suggestion given by the experts:

Introduction of Newer Seminar Papers – Dean School of Law may be authorized to approve the introduction of seminar papers in new areas to be reported in the next academic council meeting.

Changes proposed for B.Com (Hons.) Taxation Laws Program

Semester VI- Income Tax and Tax Planning (Hons 1)- Review the syllabus and include contents on policy. Nomenclature "Advanced Tax Law and Policy". Align with the paper Taxation Law (CLBN 3001) offered in Sem V.

Semester VII- Corporate Audit and Taxation (Hons. 3) - Corporate Audit and Taxation (Hons. 3) should be clubbed/ merged with Corporate Tax and Planning (Hons 5), accordingly its 4 credits should be adjusted, and its nomenclature modified to "Corporate Tax, Audit and Planning".

GST I (Hons 2) - Syllabus review to align with GST II

Semester VIII- Corporate Tax and Planning (Hons 5)- A new Paper proposed in its place on "Customs and Latest Developments"

Custom and GST II (Hons 4) - To be renamed as GST II

Semester IX- Tax Practice and Filing of Returns (Hons 7)- Make it a 2 credit clinical paper – reducing 1 credit from overall grid and making is same as other programs

Changes proposed for B.Com (Hons.) Media & Entertainment Laws Program

- The Honors papers were reviewed in sequence of Hons 1 to Hons 10.
- For first Hons paper the basic overview and structure of Media & Entertainment business should be introduced. Proposal on constitutional right to expression and information sharing as a part of media was put across the board. Historical overview should also be covered to understand the idea of old forms media and transformation to newer ones.



- After this statutory bodies and laws pertaining to Media & entertainment should be dealt in later semesters that was decided unanimously.
- Then Global dimensions of Media & Entertainment may be brought under the syllabus
- It was also suggested to bring in more Generic and Specialized Seminar papers to provide students with more exposure on variety of subjects and help them with varied choices to research on subjects of their choices.
- Digital Media, social media and its legal aspects should be incorporated in the course structure to provide contemporary exposure to students.
- After an overall review of the Honours papers, CCM suggested to get the honours paper syllabus vetted from an industry expert with the following suggested changes in the paper's nomenclature and sequence:

Semester VI-Telecommunication Law (Hons 1) (Media & Entertainment Law Specialization) - Renamed as Business, law and economics of media and entertainment industry

Semester VII-Parliamentary Privileges, Judicial Reporting and the Media (Hons 2) (Media & Entertainment Law Specialization)- Renamed as Media And Entertainment Law I (CONSTITUTION & REGULATORY FRAMEWORK of PRINT MEDIA)

Investigative Journalism and Right to Privacy (Hons 3) (Media & Entertainment Law Specialization)- Renamed as Media and entertainment law II (law and regulatory framework of digital media and entertainment industry)

Semester VIII-Advertising Law (Hons 4) (Media & Entertainment Law Specialization)- Renamed as Advertising law

Cinematography Law (Hons 5) (Media & Entertainment Law Specialization)- Renamed as Cinematography Law

Semester IX- Broadcasting Law (Hons 6) (Media & Entertainment Law Specialization)- Renamed as media and entertainment disputes (DEFAMATION, BLASPHEMY, SEDITION & OBSCENITY IN MEDIA)

Media and Entertainment Transactions (Hons 7) (Media & Entertainment Law Specialization)- Renamed as "Intellectual property rights and entertainment industry" making it a 2 credit course

Media and Entertainment Litigation (Hons 8) (Media & Entertainment Law Specialization)- Renamed as Media and Entertainment Transaction and litigation – a clinical paper

Changes proposed for B.Com (Hons.) Legal Compliance & Secretarial Practices Law Program

Semester IX- Corporate Tax and Planning (Hons 8)- To bring the credits in line with other Hons. Options in B.Com. Program the credit of Corporate Tax and Planning is proposed to be reduced from 3 credits to 2 credits making it 32 Credits.

Feedback from Stake Holders

1. To review action taken on feedback received from stake holders:
2. Action taken against the feedback received from various stakeholders was discussed and suggestion were annexed.
3. The recommendations are approved and forwarded to IQAC and Academic Council for further approval.

Special Note from Expert:-

Prof.Afzal Wani spoke in the conclusion of the meeting that most institutions only try to meet BCI requirements in Legal Education. While UPES, SoL goes beyond the requirement of BCI. As a results its syllabus is unique, outstanding and innovative.

Meeting was ended with a happy note and thanks from the Chairman.



ACTION TAKEN REPORT ON FEEDBACK COLLECTED FROM STAKEHOLDERS

(Action item no. 02 for DCC dated 17/05/19)

Name of the Department: School of law

Session: 2018-19

S. No.	Program Name	Stakeholders	Suggestions by stakeholders	Action taken
1	BA LLB ENERGY LAWS	Student	Subjects such as contract requires more class as the course is quite wide and thus the concerned faculty is unable to provide deeper understanding	Course is adequately covered in 48 hours (4 credits) and it can't be increased beyond 4 credits.
		Parents	Assignments to be given on the weekly basis	Academic engagements is quite intensive at UPES SoL.
			Association with good companies for effective placements	Already in place.
			Library facility should be upgraded	Upgradation of Library resources is an ongoing process.
			No place for proper physical activities at Kandoli campus	It is being upgraded.
			Practical aspects of subjects should be emphasis	Each subject has an scope of 20% practical exposure at SoL.
			Books in the library should be made available	Already issued to students.
			Charging for the seminar from the students is not a good practice	Reasonable charge is fixed to ensure their seriousness.




			Quality teaching and well experienced teachers should be provided by the institution	Well qualified and experienced teachers are available at SoL.
			Opportunity should be given to all students	It is kept in mind that all students are given opportunities on equal basis.
			Students should be involved in introduction of new subjects	Student representation is ensured in Dept. CCM as well as BoS Meetings.
		Faculty members	Shift IOS to IV year	It is kept at appropriate place as per the requirement of legal education
			Banking and negotiable instruments law should be made as a core subject rather than an elective subject	Banking law is a core subject for BBALLB(Hons) Banking Insurance and Finance law group
			IP law should be distributed in two semesters	IP law is taught in 5 semesters for IPR honors students
		Alumni	All subjects are bookish. They do not tell practical application of law, ie, laws as used in various industries. We are taught just books, not taught development of approaches how to tackle various legal issues, neither are courses enough in content so that students become conversant with competitive exams. Whole structure is	It is as per bar council requirements. Compulsory subjects cannot be removed




			based on just learning sections and passing exams. At least during my times it was.	
			As I am working as an advocate in High Court. I would like to suggest that anything related to court room including court etiquettes can be introduced at class level as a mandatory course (non-moot style) to provide a more practical side of litigation.	We already have Fundamental of Moot Court, Professional Ethics and other clinical papers to cater these needs
		Recruiter/Industry expert	No Suggestions for improvements	
2	BBA LLB BFI/ITIL LAWS	Students	Management subjects should be in less number	Management subjects are streamlined as per the BCI norms and market requirements onwards 2018-admitted batch
			Maths should be removed	Math syllabus is revised as per the requirements of a Business lawyer
			Addition of more legal subjects	more options are introduced from 2018 admitted batch
			General English course to be modified	Course has been modified as per BCI guidelines.
		Parents	Curriculum should include recent development in the field of study	Course updation is done as per BCI guidelines.
			In depth analysis of the courses should be provided	Honors courses are already taught in depth




			SRE process is complex and should be made simple	Already an established practice and complied by the faculty at SoL.
			College should provide more internship opportunities	Career Services Dept. works for students Internships.
			Greater emphasis on law subjects	Emphasis on law subjects are increased through more options in seminar courses
		Faculty Member	First module from constitutional law I should be removed	modified
			Logical reasoning should be included in quantitative techniques of decision making	included as value added topic to be taught.
			Concept of limit and continuity should be deleted from quantitative techniques of decision making	Implemented
			Course structured well and achieving the program objective is doable	Rationalized
			In History of codes, legislation and legal profession in India the topics from the Mogul era to the British colonization and Indian partition should be stressed less whereas mogul and British system of codes and legislation are to be stressed more	Implemented as a part of value added delivery relating to the course.
		Alumni	Practical Approach	honors subjects are added for practical




				inputs. Delivery is also to focus more on practical aspects.
			<p>The semester wise distribution of subjects is not apt. Tax should be divided into 2 semesters. Company law and mergers should be one subject. Insolvency and bankruptcy code should be introduced as a subject. There should be more relevant books in the library instead of bare acts. Students should be given assignments that are problem-based or for say, it includes some analysis.</p>	<p>Tax is not specialization for this batch. Addition of subjects on this is not possible. Library enrichment for taxation is on priority for the faculty teaching taxation.</p>
		Recruiter/Industry expert	No Suggestions for improvements	
3	B. TECH LLB CSE / IPR	Students	Seven projects per semester is impossible so please make necessary changes	Research is one of the very important component of legal education. Therefore it can not diluted
			Proper guidance have to be provided	It is an established practice at SoL.
			Focus should be on practical aspects	Each subject has an scope of 20% practical exposure at SoL.
			No. of subjects should be limited to six per semester	Subject numbers are rationalized in terms of credits
			Specific study materials and	Already provided.




			exposure are needed	
			since the program is designed keeping in mind the industrial applicability more emphasis towards getting domain recruiters on board is required	Career Services Dept. always make an effort to invite domain recruiters for a particular set of students.
3	B. TECH LLB CSE / IPR	Students	Seven projects per semester is impossible so please make necessary changes	Research is one of the very important component of legal education. Therefore it can not diluted
			Proper guidance have to be provided	It is an established practice at SoL.
			Focus should be on practical aspects	Each subject has an scope of 20% practical exposure at SoL.
			No. of subjects should be limited to six per semester	Subject numbers are rationalized in terms of credits
			Specific study materials and exposure are needed	Already provided.
			since the program is designed keeping in mind the industrial applicability more emphasis towards getting domain recruiters on board is required	Career Services Dept. always make an effort to invite domain recruiters for a particular set of students.
		Faculty member	Students must be given some free time during there lectures	Students are already provided lunch breaks and other breaks as per the requirements
		Recruiter/Industry expert	No Suggestions for improvements	




4	BA LLB CRIMINAL/LAB OUR LAW	Students	Students should be provided less subjects with equal distributions in the semester	Already rationalized
			More elective subject choices should be given to the students	Electives are already increased
			More emphasis on Soft skills development of the students	Already an established practice at SoL. (PEP, PSI, Books to Courtroom etc)
		Parents	Focus on imparting the best quality education	Academic quality is a cherished goal and a continuous endeavour at SoL, UPES.
			Quality teachers are needed for quality education	Well qualified and experienced teachers are available at SoL.
			Industry oriented and dynamic course curriculum	Each subject has an scope of 20% practical exposure at SoL.
			More interaction between teachers and students	Already an established practice at SoL.
			More cocurricular activities	SoL is hub of activities. Calendar of activities is well planned and executed.
			No change in faculty in middle of the semester	We will try to ensure
			Attendance issues in CORTAS must be addressed timely and effectively	New software in the name of Celcat is implemented to avoid the such kind of problems
			Distribution of subjects are not adequate and exhaustive	Distribution of subjects are already streamlined
		Faculty Member	Updation of the grids under taken to address the	Already done through an exhaustive process of Grid revision upto the




			challenges & difficulties faced by the students	Academic Council in 2018.
			Subject of dissertation must be taught by teaching the students the subject of research methodology	Research methodology is taught before commencement of Dissertation work
			Visit to parliament and state legislature may be organized for the Students of constitutional law	Student do visit these places as a part of their internship
5	BBA LLB CORPORATE LAW	Students	Instead of sticking to course plans teachers must focus on teaching about real life situation	Real life project are included in the projects and dissertation work- Faculty are also trained to included real life situations during teaching
			There must be practical study along with theoretical knowledge	Each subject has an scope of 20% practical exposure at SoL.
			Course in CPC , company law and family law are not covered fully	Remedial classes are introduced
			Subjects should be reduced per semester	Due to BCI mandate number of subjects can ot be reduced
			More e-resources should be provided	Upgradation of Library resources is continuing process.
			Library should remain open for longer times	Already done.
		Parents	Course must give more focus on law based subjects	Already envisaged in the course plans.




			Curriculum should incorporate more practical knowledge in the field of study	Each subject has an scope of 20% practical exposure at SoL.
			Attendance should not be the criteria to debar students	Due to BCI mandate it can not be avoided
			More emphasis on the law subjects	Already implemented
			Subjects should be reduced per semester	Due to BCI mandate it can not be avoided
			CPC to be rescheduled in two semester	Already done.
			There should not be more then 4 classes per day	Due to BCI mandate number classes per week can not be reduced
		Faculty Member	Division of subjects as per their credits are desirable	Already rationalized
			Students are over burdened	Due to specialized program it is required to be rigorous
		Recruiter/Industry expert	No Suggestions for improvements	
6	BCOM LLB TAXATION LAW	Students	More practical discussion during teaching of the subjects	Each subject has an scope of 20% practical exposure at SoL.
			Teachers should focus more on the analytical understanding of the topics by the students	Already well taken care of.
			Classes should be 5 hours per day instead of 7 to 8 hours	As per the BCI norms we have to complete the weekly minimum lectures




			Special guest lectures to be organized	Series of special guest lectures are organized at SoL, UPES.
			Need permanent faculty	Well qualified and experienced teachers are available at SoL.
			Practical aspects of the subjects must be taught	Each subject has an scope of 20% practical exposure at SoL.
		Parents	Curriculum should be updated with the recent development in the field of study	Already an established practice at SoL.
			Curriculum should be designed to make it a relevant to real time applications	Course updation is done in each Semester.
			Workshops and seminars at the university should be available free of cost to the students	It will be ensured
			More emphasis on job aspects and employment opportunities	We have started outcome based model
			Reduction in class hours	Due to BCI mandate it can not be diluted
			More classrooms infrastructure are required	5th floor of SOL building has been already handed over for lectures
		Faculty member	Lengthy subjects should be divided into adequate parts	already rationalized
			SGST to be merged with CGST	already rationalized
			CPC should be divided in two semester	already rationalized
		Recruiter/Industry expert	No Suggestions for improvements	




7	LLM ENERGY AND TECHNOLOGY LAW	Students	Students prospectus were misleading as not all specialization were given to students	Specializations are subject to policy of minimum aspirants
			Choice of subjects for specialization was not given	Choice are subject to policy of minimum aspirants
			Taking into consideration the importance of specialization course No. of classes should be increased to cover the course properly	Already rationalised
			Course contents needs to be modified as per the credit allotted to it	Course updation is done in each Semester.
			Library should be having adequate no. of books and study materials	Upgradation of Library resources is an ongoing process.
			No. of research paper / projects should be reduced	It is required to be rigorous due to specialized program
			The course content can be made more energy specific with more focus on the specialization. The subjects should be complimentary to each other. More classes required for the course.	More Energy Law content has been added. Now it covers renewable energy, shell gas and other relevant energy law domains. Some energy law content is also being delivered in seminar mode
			Increase the no. of classes and reduce the burden of projects	Due to importance of research in legal education it can not be diluted and number of classes are as per credit of each course

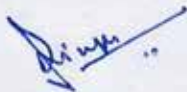



		Parents	<p>The curriculum of both the semester should be specialization centric focusing on the particular subjects. The credit of the subjects should be increased so as to get it easy for the faculty to complete the course.</p>	<p>point discussed and it was found that specialization papers are already rich in content.</p>
			<p>There should be an industrial visit for the students in this course also so that they can witness the working and experience of the industry. More practical approaches should be taught to them like how arbitration matters are dealt in industrial sector, real cases should be discussed and such others factors of it which provide more exposures to the students.</p>	<p>Industry training and internship are already there.</p>
			<p>The curriculum of both the semester should be specialization centric focusing on the particular subjects. The focus should also be on information technology and not only on intellectual property rights, the credit of the</p>	<p>point discussed and it was found that specialization papers are already rich in content.</p>

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			subjects should be increased so as to get it easy for the faculty to complete the course	



Sign of HoD



Sign of Dean

Sign of Registrar

School of Design

Minutes of Board of Studies (BoS): B. Des. Programmes

Date: October 27, 2018

Venue: UPES Corporate Office, New Delhi

1	Board Room	Introductions and Agenda Setting	9:30 AM	9:45 AM
	PANEL 1: Room No 1 Prof Nishant Sharma Manas Mishra Debashish Majumder	Transportation and Mobility Design	10:00 AM	12 NOON
		Industrial and Product Design	12 NOON	2:00 PM
2	PANEL 2: Room No 2 Dr Nina Sabnani Hemant Suthar Manisha Mohan Rajan Iyer	Graphic Design	10:00 AM	12 NOON
		Animation and VFX	12 NOON	1:30 PM
WORKING LUNCH				
3	PANEL 1: Room No 1 Manish Chandra Manas Mishra Rajan Iyer	Interior and Retail Space Design	3:00 PM	6:00 PM
		PANEL 2: Room No 2 Dr Nina Sabnani Hemant Suthar Manisha Mohan Debashish Majumder	Interaction and Digital Design	2:00 PM

Minutes:

We have taken detailed notes and are fine tuning course structures mentioned in above table based on your suggestions, summing up our key take away(s) across disciplines below:

- While the courses planned for our foundation seem appropriate, they can be deployed in a more granular way to engage the students better – for instance daily drawing practice for an hour through the semester rather than 18 credits together. Similarly for Science and Liberal Arts which could be 3 hours a week rather than all at once.
- Learning could be more assignment and project based, rather than theoretical to enhance learning skills of students (learning to learn)
- Writing and presentation skills to be given more focus at each stage. Storytelling is a core skill for designers to develop.

School of Design

4. Similarly drawing is a core skill and especially in programs like Transportation Design – sketching practice should continue throughout.
5. Mid Semester juries are not followed in other design colleges – rather than that we could give more focus to be given to assessment of individual courses through the year.
6. Sequencing of each program was reviewed and a closer look was given to the progression – to ensure that the initial courses were not overwhelmingly difficult, deeper focus was given to the fundamentals, and the later courses could be recrafted to be more application oriented and industry aligned.
7. Digital skills were considered important throughout – however they would need to be sequenced better complement the conceptual progression – which should always take the lead.
8. Broad-based programs such as Digital Design could be recrafted to include a bouquet of courses in the 3rd and 4th year to allow students to specialise further in areas of their choice. Additionally these courses could offer cross-disciplinary opportunities – working on robotics, IoT, Digital Retail, Smart Product Design etc along with our other disciplines and UPES schools.
9. Names of courses were given more focus to make them easier to understand and better defined – for instance “Illustration II” could be converted to “Image Making and Representation”.
10. Courses like “Project Management” and “Entrepreneurship and New Business Models” are important across programs - primarily in the VII semester – these could replace “Design Management”
11. The final Degree project in the VIII semester could offer more flexibility to the student. The students who get an industry project could be allowed to interpret it as multiple projects as the pace is much faster. Students who prefer to do a more research-based project could be allowed to do it in the University. The design process would be important to present in each case in the final jury.
12. All programs were looked at from the role future designers need to play as well as the inclusion of future technologies relevant to that particular discipline.

The suggestions given by each members of BoS were very relevant and will definitely help to strengthen our curriculum going forward. Therefore, the Dean has decided to design the curriculums for all B.Des. Programmes based on above feedbacks.


Signature of Dean
(School of Design)

Programme feedbacks by different stakeholders

School of Design

Student Feedbacks	Action Points
WORKSHOPS FOR ID ARE VERY HELPFUL	Appreciate the comment. Good number of Master classes are conducted by Prof. Vikash or other experienced Industry Experts. Students should attend these master classes.
Please ask the teachers to make the students understand the meaning of each assignment and also give students time to do self-exploration	Lesson plan has been share to all the students to explain each and every assignments to students
THE SUBJECTS WERE GETTING IS GREAT AND MORE ENJOYING BUT MORE FIELD RESEARCH AND TRIPS WILL BE GOOD. ALSO MULTIPLE PEOPLE WORKING TOGETHER IN A PARTICULAR PROJECT.	Good teaching-learning practices will be continued.
Doubts could be clarified more properly	Students need to follow the lesson plan for more clarity and should meet faculty member in regular basis.
The relation between assignment and future use should be explained	Assignment and its correlation with industry practices are generally explained by respective faculty member in the class
University should provide better ambience according to course. Subject wise better planned time.	Students are asked to utilize the good facilities such as Mac Lab, Cintiq lab, workshops etc. as per their requirements
Please provide an exclusive list of reference books with each subject	Reference book list is there in the syllabus booklet and all faculties are sharing the same with students. Students are asked to meet faculty members if they missed to collect the book list.
I'm happy with EOD and Geometry. Sketching could have been much deeper and better!	Good teaching-learning practices will be continued.
Good	Good teaching-learning practices will be continued.
The theoretical classes could have been more innovative and student interactive	Faculty members are giving interactive and innovative theoretical inputs to students.
NEED MORE TIME TO BE SPENT FREELY INSIDE THE COLLEGE TO UTILIZE AND WORK WITH PROVIDED RESOURCES	Free days are kept in the timetable
LONGER WORKING TIME FOR LABS AND MACHINERIES	Extra time is already given for model making/ prototyping
BRING BACK MID SEMESTER EXAM.	Continuous evaluation (Mid-Course and End Course Evaluation) is strengthen and implemented instead of mid-semester jury

Programme feedbacks by different stakeholders

School of Design

Faculty Feedbacks	Action Points
The course can emphasise more on skillset and conceptual thinking	Good number of courses are on skillset/ Principles of Creativity and Innovation is flowted as open elective for enhancing conceptual thinking
Need more dedicated time for practicing sketching	Free time kept in the timetable for practicing sketching
Student strength is growing day by day. Ideally we should increase classroom space and workshop space	Allocating more number of classrooms
Need more focus on skill building/ fuse courses to increase the credit as per the relevance of course	Flexibility is given for faculty members to fuse relevant course with the semester project for better outcome
At a time I feel difficult to accommodate the course gravity and intensity in terms of course credits, just to fit into the credit format	Flexibility is given for faculty members to fuse relevant course with the semester project for better outcome.
Physical models should be introduced / prototyping should be encouraged	Appreciate the comments. However it is happening in may programmes such as Transportation and Product design
Looking at the student strength, more faculty required	Recruiting more faculty member. It's in process.
Need to periodically improve the resolutions	We are improving resolutions for different purposes

Parent Feedbacks	Action Points
Flexibility in programme and learning	Good teaching-learning practices will be continued.
Placements opportunities are good. Good work done by the student.	Good teaching-learning practices will be continued.
Faculties are friendly and helpful	Good teaching-learning practices will be continued.
Unaware of the programme but student is happy what they are doing	Good teaching-learning practices will be continued.
Placements are good. Rlaxed and happily pursuing the programme	Good teaching-learning practices will be continued.
Happy with the faculty behaviour. Student is comfortable with faculty member.	Good teaching-learning practices will be continued.

Industry/Expert Feedbacks	Action Points
Robust programme has been design	Good teaching-learning practices will be continued.
Flexibility in programme and learning	Good teaching-learning practices will be continued.
Programme is industry relevant	Good teaching-learning practices will be continued.
Business orientation is required	Programmes are now stressed upon business and entrepreneurship. We have courses on Venture Ideation and Design Management. It was also

Programme feedbacks by different stakeholders

School of Design

decided to conduct workshops on innovation, entrepreneurship and IPR

Alumni Feedbacks	Action Points
Programme structure is now better than as it was at our learning period.	Programme curriculum has been revised. Good teaching-learning practices will be continued.
Flexibility in programme and learning is encouraged through elective courses	Programme Electives and More Open Electives has been incorporated in the curriculum
Programme is industry relevant	Good teaching-learning practices will be continued.

MANISHA

Signature of the Dean

(School of Design)

B.Des. : Transportation and Mobility Design

Semester I (foundation)	25
Semester II (foundation)	25

SEMESTER III			
Sl No	Subject Code	Subject	Credit
1		Automotive Sketching and Illustration- I	4
2		Vehicle Form and Aesthetics	4
3		Vehicle Design (styling) Process	2
4		Clay Modelling -I	2
5		Digital Sculpting -I	2
6		Project: Form Based Exploration & Aerodynamic Study	6
Total			20

SEMESTER IV			
Sl No	Subject Code	Subject	Credit
1		Automotive Sketching and Illustration -II	4
2		User Studies	2
3		Basics of Ergonomics	3
4		Materials & Manufacturing Processes	3
5		Program Elective I	3
6		Project: Human Powered Mobility Solution	6
Total			21

SEMESTER V			
Sl No	Subject Code	Subject	Credit
1		Automotive Sketching and Illustration-III	3
2		Clay Modeling-II	2
3		Digital Sculpting-II	2
		Vehicle Ergonomics & Packaging	3
5		Automotive Engineering & Technology-I	2
6		Project: Redesign of a Current Vehicle	6
7		Venture Ideation	2
Total			20

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SEMESTER WISE OPEN ELECTIVES FOR BDES 2018-2022 BATCH

The open elective bucket for Bachelor of Design (Year 2018-22) batch is given below.

- Each open elective is of 3 credits.
- All the open electives will be delivered at the same time during the semester so that students can opt for cross-disciplinary courses.
- The open elective bucket per semester is approved and agreed upon hence no further changes are possible for BDES 2018-22 batch.
- It is the duty of the concern department to float the course.
- Student strength for each elective will be decided by the concerned faculty / department.

Open Elective 1 - Sem 3				
Sl No	Code	Subject Name	Credit	Dept
1	SDOE2002	Form exploration in Clay	3	TD
2	SDOE2001	Elements of Form, space studies & composition	3	Interior
3	SDOE2006	Principles of Creativity and Innovation	3	Interaction
4	SDOE2003	Photography & Composition	3	Animation
5		Origami	3	Animation
6	SDOE2005	Puppetry	3	Graphics
7		Introduction to Psychology	3	HBO
8		Calligraphy	3	Graphics

Open Elective 4 - Sem 6				
Sl No	Code	Subject Name	Credit	Dept
1		Toy design	3	ID
2		Automotive Illustration using Photoshop	3	ID
3		Fabrics and Furnishings	3	Interior
4		Creativity with Bamboo	3	Interior
5		Narrative Skills and Storyboarding	3	Animation
6		Moving Puppet making	3	Animation
7		Social Communication	3	Graphics
8		Report Writing	3	HBO

Open Elective 2 - Sem 4				
Sl No	Code	Subject Name	Credit	Dept
1		Marker Rendering	3	TD
2		Design Anthropology- Humanizing Technology for Society	3	Interaction
3		Nature, Form and Space	3	Interior
4		Semiotics	3	Animation
5		SLA Anthropology	3	Animation
6		Kite Making	3	Graphics
7		Sociology	3	HBO
9		Expression through caricature	3	Graphics

Open Elective 5 - Sem 6				
Sl No	Code	Subject Name	Credit	Dept
1		Professional Automotive Photography	3	TD
2		Typography & calligraphy	3	Animation
3		Tangible Interface Design	3	Interaction
4		Fashion Photography	3	Graphics
5		Acting & Theater exercise	3	Graphics
6		Biology for Engineers	3	HBO
7		Game without Equipment	3	ID
8		Introduction to HCI	3	Interaction

Open Elective 3 - Sem 5				
Sl No	Code	Subject Name	Credit	Dept
1		Biomimicry	3	ID
7		Service Experience Design	3	Interaction
3		Arts and Crafts of India	3	Interior
4		Batik work in Leather	3	Interior
5		Illustration	3	Animation
6		Lip sync Animation	3	Animation
7		Fabric Printing	3	Graphics
8		Infographics	3	Graphics
9		Human Values & Ethics	3	HBO

Open Elective 6 - Sem 7				
Sl No	Code	Subject Name	Credit	Dept
1		Automotive Tape Drawing	3	TD
2		Material Futures	3	Interior
3		Personalized and Adaptive Interfaces	3	Interaction
4		Kinetic installation	3	Animation
5		Scrap Installations	3	Animation
6		Emotional Design	3	HBO
7		Product Augmentation in AR/VR	3	Interaction
8		Mural Design	3	Graphics

With Regards,

Manas Ranjan Mishra
(Academic Administrator)

- Dean SOD : Manisha Mohan: Manisha
- Coordinator Industrial and Product Design: Manas Ranjan Mishra: Manas
- Coordinator Transportation Design: Debashis Majumder: Debashis
- Coordinator Interior and Retail Space Design: Rajan Iyer: Rajan
- Coordinator Communication and Media design- Graphics: Soumitra Bhattacharya: Soumitra
- Coordinator Communication and Media design- Animation & VFX: Sanjay Jangid: Sanjay
- Coordinator Communication and Media design- Interaction Design: Anirban Chowdhury: Anirban

B.Des. : Industrial and Product Design

Semester I (foundation)	25
Semester II (foundation)	25

SEMESTER III			
Sl No	Subject Code	Subject	Credit
1		Product Sketching and Rendering-I	3
2		Form Studies I	3
3		Model Making Techniques	2
4		Computer Applications I	3
5		Applied Ergonomics	3
6		Project: Simple Product Design	6
Total			20


SEMESTER IV			
Sl No	Subject Code	Subject	Credit
1		Product Sketching and Rendering-II	3
2		Form Studies II	3
3		Material and Processes	2
4		Computer Application II	3
5		Visual Communication I	2
6		Program Elective I	3
7		Project: Lifestyle Product design	6
Total			22


SEMESTER V			
Sl No	Subject Code	Subject	Credit
1		Product Styling	4
2		Product Photography	2
3		Design Portfolio	1
4		Visual Communication II	3
5		Surface Design: Color and Texture	2
6		Project - Display and Control	6
7		Venture Ideation	2
Total			20

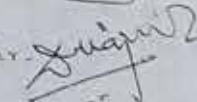
SEMESTER VI			
Sl No	Subject Code	Subject	Credit
1		Design Research Methodology	2
2		Joining and Fastening Devices	3
3		Advance Matrial Technologies	2
4		Mechanism and Robotics	3
5		Program Elective II	3
6		Open Elective	3
7		Project: Technically Complex Product	6
8		Industrial visit	1
Total			23


SEMESTER VII			
Sl No	Subject Code	Subject	Credit
1		Design Management	3
2		Digital Interface and Experience Design	3
3		Semantics and Semiotics	2
4		Packaging Design	2
5		Design for Future	2
6		Project: System Design	6
7		Summer Internship	2
Total			20

SEMESTER VIII			
Sl No	Subject Code	Subject	Credit
1		Degree Project: Industrial Design	15
Total			15

Foaf Nishant Sharma -  27/10/18

Manas Mishra -  27/10/18

Debashish Majumdar -  27/10/18

Yaman Gupta -  (Alumni)

27/10/18

B. Des Communication and Media Design - Interaction Design

Sr. No.	Course Name	Credit	Description
1	Cognitive Ergonomics, Usability and Interaction	2	Usability, interaction, cognition, emotion, if formality process etc
2	Fundamentals of Instructional Design	4	Definition types, modules, principles of user narrative design
3	Visual Interface Design: Methods, Concepts in UI Design	2	Application of usability principles in form, color, typography, layout
4	Prototyping, Low fidelity Prototypes	1	Major prototyping, Animate, XD, Invision etc.
5	Principles of interaction design	1	Information Clustering, Information hierarchy, information architecture
6	Project: Service interaction Design	6	Design for Web-technologies
			20

Sr. No.	Course Name	Credit	Description
1	Visual Content Design: Photos on Websites, Videos	2	Types of interaction, Design Process, Design Art for Business
2	Theory of HCI	4	DA is the study of how design translates human values into tangible experiences. Design Anthropology is a way to uncover Cognitive Walk through, Think Aloud protocol, GOMS etc.
3	Prototyping 2: connecting low fidelity to high fidelity	4	Prototyping low fidelity to high fidelity working prototypes.
4	User Analysis & System Modeling	2	UIA, Task flow Model, UML Diagrams.
5	Project: Microsocial System and Interface Design	6	System and Interface Design for Mobile technologies/ more generic theme.
			23

Sr. No.	Course Name	Credit	Description
1	Design Strategy & Design Management	1	Managing Strategy, Managing Product/Service, Managing Process
2	User Data Analytics and User Modeling	5	Statistics and user behavioral modeling
3	Principles of Usability and Usability	2	Design process followed by Convergent, Mobile Usability/ Object, thoughts, Persuading in the Design Thinking etc.
4	Personalized and Adaptive Interfaces	2	Customization of user interface as per the User Group/ User Characteristics
5	Project: Designing Immersive Systems For Social Needs	6	Design Entrepreneurship and Business Modeling/ Planning
6	Website Usability	2	4-B identification of good habits in emergency situation/ interaction system design to support clean India mission/ smart homes or cities for energy conservation and sustainability
			20

Sr. No.	Course Name	Credit	Description
1	UI Guidelines and its Applications	1	Introduction to NIS UI design guidelines and Mobile UI design guidelines
2	Instructional Design	4	Principles of instructional design and its applications, Web, Serious Games, Branding of Skill Work
3	Product Creation and Presentation Skills	2	Web Services
4	Open Elective	3	Emotional Design Principles and Affective Computing Strategies for User Interface Design
5	Project: Designing Creative Learning Technologies	6	Making working prototypes for meaningful and engaging learning experiences, Notification and Dashboard Design
6	Industrial Visit	1	
			22

Sr. No.	Course Name	Credit	Description
1	Customer Experience	2	Managing Design Process/ Managing Product or Design Outcome/ Managing Design Business Strategies
2	Service Experience Design	3	Product Service Systems, Time and Motion Study, Service Experience Mapping, Service Blue Printing, Role Playing and Service Prototyping
3	Usability Engineering and User Training	4	Standards and techniques of user usability testing
4	Industry Design	2	Universal Design Principles and its application in User Interface Design
5	Emerging Experience Design	3	AR and VR Animation and 3D Modeling, IoT, Basic Electronics, Sensors, Microprocessor
6	Project: Design for Sustainable Digital Product Hardware	6	Conceptualize various digital products using emerging technologies to address user needs in different context
			20

Sr. No.	Course Name	Credit
1	Design Project: Interaction Design	15

Mr. Vikram Singh
 Mr. Anil Sharma
 Ms. Nisha Sharma
 Ms. Anshu Sharma
 Mr. Debnish Mishra
 Ms. Anshu Sharma

B. Des.: Communication and Media Design - Graphics

Sl No	Subject Code	Subject	Credits
1		Typography	1
2		Illustration	2
3		Visual Communication	2
4		Computer Graphics (or Visual Communication)	2
5		Creative Writing for Visual Communication	3
6		System Form and Structure	5
7		Project: Brand Graphics Design	5
		TOTAL	20

Sl No	Subject Code	Subject	Credits
1		Design Trends	2
2		Advertising	2
3		Publicity	2
4		Brand Identity	2
5		Advertising Copywriting	2
6		Project: Create a Visual Identity for your Brand	6
		TOTAL	22

Sl No	Subject Code	Subject	Credits
1		Visual Design	1
2		Graphic Design	1
3		Web Design	1
4		Project: UI/UX DESIGN	1
5		Project: Website	2
		TOTAL	20

Sl No	Subject Code	Subject	Credits
1		Introduction to Design	1
2		Design for Environment	2
3		Design for Information	2
4		Social Media Design	2
5		Project: Brand Identity	2
6		Project: Website	2
7		Project: Logo	1
8		Project: Poster	1
9		Project: Brochure	1
		TOTAL	15

Sl No	Subject Code	Subject	Credits
1		Business Communication	2
2		Business Management	2
3		Business Law and Contract Management	2
4		Business Ethics	1
5		Business Negotiation	1
6		Project: Business Plan and Business Model	6
		TOTAL	20

Sl No	Subject Code	Subject	Credits
1		Business Project Design, Design	15
		TOTAL	15

Mrs. NINA SABANI
 Ms. MANISHA MOHANI
 MR. HEMANT SURESH
 PIR. RAJAN TIVER
 RAJAN
 MANISHA

B. Des : Communication and Media Design - Animation & VFX

Semester I (Preparation)	Credit
Semester I (Psychology)	25
Semester I (Psychology)	20

SI No	Subject Code	Subject	Credit	Short description
1		History of Animation	1	History of animation in traditional animation, principles of animation.
2		Storyboarding for Animation	4	How to create storyboard and write a story, characters, story boarding, and animation. Writing animation film script.
3		Character Art & Model	1	Learning the principles, tools and techniques in character design, storyboard for production.
4		Sound Design	1	Learning sound effects with music and voice over, production for special effect sound, understanding genres (action, comedy, romance, etc).
5		Project: Experiment of Animation	1	(Experimenting with material and introduction to other effects)
Total			20	

SI No	Subject Code	Subject	Credit	Short description
SEMESTER V				
1		Character and personality design and making a character design concept.	1	Character and personality design and making a character design concept.
2		Visual Storytelling	1	Character and personality design and making a character design concept.
3		2D Animation	4	How to create storyboard and write a story, characters, story boarding, and animation. Writing animation film script.
4		Visual Effects & Compositing	1	Learning the principles, tools and techniques in character design, storyboard for production.
5		Visual Compositing	1	Learning sound effects with music and voice over, production for special effect sound, understanding genres (action, comedy, romance, etc).
6		Project: Stop Motion Animation	1	(Experimenting with material and introduction to other effects)
Total			21	

SI No	Subject Code	Subject	Credit	Short description
SEMESTER V				
1		Visual Storytelling	2	Character and personality design and making a character design concept.
2		3D Tools and Principles	5	How to create storyboard and write a story, characters, story boarding, and animation. Writing animation film script.
3		Applications of Animation	1	Learning the principles, tools and techniques in character design, storyboard for production.
4		Advanced 3D Animation	2	Learning sound effects with music and voice over, production for special effect sound, understanding genres (action, comedy, romance, etc).
5		Project: 3D Image Making	2	(Experimenting with material and introduction to other effects)
Total			20	

SI No	Subject Code	Subject	Credit	Short description
SEMESTER VI				
1		Introduction to 3D animation	2	Character and personality design and making a character design concept.
2		3D Production for Animation	4	How to create storyboard and write a story, characters, story boarding, and animation. Writing animation film script.
3		Animation for Web	2	Learning the principles, tools and techniques in character design, storyboard for production.
4		Open Elective	2	Learning sound effects with music and voice over, production for special effect sound, understanding genres (action, comedy, romance, etc).
5		Project: Motion Graphic 1 An.	1	(Experimenting with material and introduction to other effects)
Total			22	

SI No	Subject Code	Subject	Credit	Short description
SEMESTER VI				
1		Character and personality design and making a character design concept.	2	Character and personality design and making a character design concept.
2		3D Production for Animation	4	How to create storyboard and write a story, characters, story boarding, and animation. Writing animation film script.
3		Animation for Web	2	Learning the principles, tools and techniques in character design, storyboard for production.
4		Project: Motion Graphic 1 An.	1	(Experimenting with material and introduction to other effects)
Total			20	

SI No	Subject Code	Subject	Credit	Short description
SEMESTER VIII				
1		Final Project: Animation & VFX	15	Final project: Animation & VFX

Mr. HENANT SUTAR

MA RASANI TYER

Mrs. NIANISHA MIDHANI

Prig: Ninda Subhanji

B. Des: Interior and Retail Space Design

Semester III			
Sl No	Subject Code	Subject	Credits
1		Orthography & Design Representation	2
2		Materials Technology I	3
3		Elements of Form, Space Studies & Composition	3
4		Introduction to Commercial Interior	3
5		Introduction to Residential Interior	3
6		Project: Simple Furniture & Ergonomics	6
		TOTAL	20

Semester IV			
Sl No	Subject Code	Subject	Credits
1		Digital Modelling I - 2D	2
2		Visualisation & Sketching	2
3		Materials Technology II	3
4		Nature, Form and Space	3
5		Structures, SOM and Joinery	4
6		Program Elective I	3
7		Project: Outdoor Furniture and Structures	6
		TOTAL	23

Semester V			
Sl No	Subject Code	Subject	Credits
1		Building Technology I	2
2		Digital Modelling II - 3D	2
3		Lighting & Illumination Design	2
4		Understanding of Design of Retail Spaces	4
5		Estimation & Working Drawings	2
6		Project: Design of Commercial Spaces	6
7		Venture Ideation	2
		TOTAL	20

Semester VI			
Sl No	Subject Code	Subject	Credits
1		Building Technology II	2
2		Typography & Panel graphics	3
3		Fitout in Residential and Commercial Spaces	4
4		Program Elective II	3
5		Open Elective	3
6		Project: Space Design for Differently Abled	6
7		Industrial Visit	1
		TOTAL	22

SEMESTER VII			
Sl No	Subject Code	Subject	Credits
1		Summer Internship presentation	2
2		Set Design	2
3		Systems Design & Design thinking	4
4		Hospitality Interiors	3
5		Design Management	3
6		Project: Design and Project Management	6
		TOTAL	20

Semester VIII			
Sl No	Subject Code	Subject	Credits
1	SOPJ 4106	Degree Project: Interior & Retail Space Design	15
		TOTAL	15


Mr. Manish Chandra - Manish Chandra
 Rajan Dyer - Rajan
 Manoj Mishra - Manoj

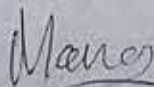
27/10/18

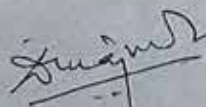
SEMESTER VI			
Sl No	Subject Code	Subject	Credit
1		Vehicle Interiors and Interface	4
3		Visual Communication and Portfolio Creation	2
		Colour, Material, Finish & Garnish	2
4		Digital Rendering and Special Effects	3
5		Program Elective II	3
6		Open Elective	3
7		Project : Transportation System Design	6
8		Industrial visit	1
Total			24

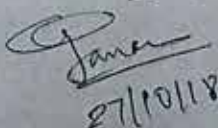
SEMESTER VII			
Sl No	Subject Code	Subject	Credit
1		Automotive Engineering & Technology-II	2
2		Trend Analysis of Automobile Design	2
3		Vehicle Prototyping	5
4		Design Management	3
5		Project : Vehicle for Special Needs / Futuristic Vehicle	6
6		Summer Internship	2
Total			20

SEMESTER VIII			
Sl No	Subject Code	Subject	Credit
1		DegreeProject: Transportation Design Project	15
Total			15

Prof. N. shauk Sharma - 
27/10/18

Manas Mishra - 

Debashis Majumdar - 

Yaman Gupta - 
(Alumni - PD)
27/10/18

Minutes of Meeting – BoS-2019

Date, Time & Place	21 st May 2019
Subject	Board of Studies – 2019
Attendees	Attendance Sheet Enclosed
Absentees	Attendance Sheet Enclosed
Minutes Compilation Resp.	Anurag Sati (Sr. Executive O/o Dean – SoB)

The meeting was called to discuss the CCM of all four departments:

Departments in School of Business

1. Department of Energy Management
2. Department of Transportation Management
3. Department of Economics & International Business
4. Department of General Management

The Meeting was chaired by : Dr. Deepankar Chakrabarti, Officiating Dean – School of Business.

He started the meeting with introducing Guests with all members from all four departments.

The Meeting Started with Presentations and modifications of Grid/Syllabi from Departments as:

Department of Energy Management

MBA OIL & GAS MANAGEMENT

- There are very few changes in MBA Oil & Gas Management
- Purpose of changes are to reduce the Credit Load and overlapping of the courses.
- New proposed grid have 107 credit in place of 110 in earlier grid.



MBA ENERGY TRADING

- New proposed grid have 110 credit in place of 113 in earlier grid.
- In 2nd Semester : Subject "Energy Trading II (Power and Emissions) (OGET 7005)" to be renamed to "Energy Trading II (Power and Renewables)".

Department of Transportation

- The name of the department should be changed from Transportation Management to Department of Supply Chain Management.
- Program Electives to be reduced to 3 credit (2 Face-to-Face & 1 HBO mode)
- New Program Elective to be introduced in LSCM : BIG DATA
- Internal Evaluation to be rigorously integrated where credits have been reduced.

MBA – AVIATION MANAGEMENT

- A new subject Airline Service Operations of 3 credits to be launched in the Semester IV
The course may contain following modules:
 - Fuel Operation
 - Crew Scheduling
 - GH Operations
 - MRO Operations
 - Airline CRM

BBA – LOGISTICS MANAGEMENT

(Modules to be Omitted / Deleted)

1. Operations Management (LSCM 1002) 3 Credit – SEM – II
 2. Materials Management (LSCM 2003) 3 Credit – SEM – III
 3. Demand Planning & Forecasting (LSCM 2008) 3 Credit – SEM – IV
 4. Consumer Behavior & Market Research (MKTG 2002) 3 Credit – SEM – V
 5. Total Quality Management (LSCM 3004) 3 Credit – SEM VI
- Demand Planning & Forecasting to be shifted to Program Elective Basket
 - Total Quality Management to be shifted to Program Elective Basket
 - Packaging for Logistics to be introduced as compulsory Module.

NEW PROGRAM ELECTIVES PROPOSED				
BBA LM				
Subject Code	Subject	Credits	Sem	Proposed/Offered
LSCM 2010	Technology Management	3	III	Proposed
LSCM 2010	Agri Logistics	3	III	Proposed
TRAV 2003	Service Operations	3	V	Proposed
LSCM 3009	Supplier Relationship Management	3	V	Proposed

BBA – AVIATION OPERATIONS

- Operations Management (Credits 3) to be introduced in Sem II
- Materials Management (Credits 3) to be introduced in Sem V
- Aviation Safety and Security (Credits 3) to be introduced in Sem V
- Introduction to Aviation Industry (Sem I), Module 5: Concept of Revenue Management to be Introduced in that .
- Aviation Marketing (Credit 3) to be removed from Sem VI; In its place Project Management(Credit 3) introduced.
- International Business (Credit 3) to be removed from Sem V
- Understanding of Aviation Business (Credit 3) to be removed from Sem V.

DEPARTMENT OF ECONOMICS & INTERNATIONAL BUSINESS

MBA INTERNATIONAL BUSINESS

- Total Credit reduced from 93 to 90 in MBA INTERNATIONAL BUSINESS

MA ENERGY ECONOMICS

- Total credit of the MAEE program is reduced to 85 from 95

BA PUBLIC POLICY

- Economics I to change to Microeconomics
- Economics II to be changed to Macro economics
- This change could be modelled on topics being taught in B.A. Economics
- Considering the similarities in the syllabus of Political Science I and II certain topics are to be removed from either paper.
- Political Science I consists of syllabus of Political theory which should be taught only after Political thought is taught. Hence, topics covering political thought should be included under Political Science I and topics covering Political Theory should be included under Political Science II.



- The only paper of Sociology deals with Introduction to Sociology. One more paper on Indian society to be included

BBA FOREIGN TRADE

- It was proposed and decided that two subjects i.e. in semester (iii) Trade documentation & semester (v) Custom Clearance need to be combined into one and shall remain part of Sem III
- Business Laws course should be shifted from Sem VI to Sem V considering that some students miss on it due to early release/placement.
- Consumer Behavior and Market Research' should be reduced to 1 credit course instead of 3 as students study Consumer Behavior in Marketing and in Research Methodology.
- Present student/Alumni (Ms. Naveena Penmetsa and Mr. Prabhjot Singh) proposed introduction of foreign language (French/Spanish) as credit course from Sem III onwards. Being a foreign trade student, it is necessary that students should know one foreign language to give them an edge during placements.


Feedback from Stake Holders

1. To review action taken on feedback received from stake holders:
2. Action taken against the feedback received from various stakeholders was discussed and suggestion were annexed.
3. The recommendations are approved and forwarded to IQAC and Academic Council for further approval.

The Board of Studies – 2019 was concluded with the above mentioned changes from all four departments. Dr. Deepankar Chakrabarti thanked guests and all members from all four Departments.

Dr. D. Chakrabarti
(Dr. D. Chakrabarti)
officiating Dean - SoB

S.No	Program Name	Stake holders	Suggestions by stake holders	Action taken
1	MBA PM	parents	Inclusion of new technologies (Electric Vehicles, Lithium Ion Batteries, Cutting edge Renewable Technology for the niche markets) and IT related (IoT and Big Data) matters in the curriculum will be beneficial for the students and will make them more industry ready.	Implemented
2	MBA PM	Alumni	Project Finance, with financial modelling should be given importance. Had to provide support for financial modelling to Finance graduates who have very limited understanding of infrastructure sector.	Implemented
3	MBA PM	Alumni	PPP Framework and Process cycle involved in procurement of a PPP Delivery Partner is a must study. Management consultants are getting a dominant role in such projects, replacing engineering consultants.	Implemented
4	MBA PM	Alumni	Extension of Time Claims should be introduced, and various methodologies involved should be briefed. Had been a crucial part for many construction projects, where understanding of costs, time and contracts are very crucial.	Implemented
5	MBA OG	Parents	More concerned towards the placements in Domain based organizations	Implemented
6	BBA OG	Student	Attendance & Timetable not shown on student SAP portal	Implemented
7	BBA OG	Parents	Gap in timetable	Implemented
8	BBA OG	Faculty	Disciplinary actions will be taken strongly against UG students during IV	Implemented
9	BBA OG	Faculty	Disciplinary actions will be taken strongly against UG students for not attending Naftanomics	Implemented
10	BBA OG	Student	Arranging extra classes for the selected subjects	Implemented
11	MBA ET	Student	Latest Case studies should be included in the curriculum	Implemented
12	MBA ET	Student	Special classes on Data Analytics, Operation Management, Project Management & Block Chain & AI should be conducted.	Implemented


 S.K. Sharma

(4)



DEPT. OF Economics and IB

MBA IB

Feedback collected and compiled for the curriculum Enrichment from stake holders and presented in the Departmental Consultative Committee

COMMENTS

ACTION INITIATED/TAKEN

MR. RAJESH CHANDAN (MBA IB 1st YEAR BBA) SUGGESTS THAT POSITIVE
ACHINYA RAWAT, MBA IB student final year student shared his views of
having more Practical subjects
In Sem. III, some more case studies should be added in the subject E
Commerce & E Business

Action Initiated
Action Initiated

Suggested to focus the courses more on campus placements and overall employability

We have been doing this. But more focus on teaching the contents towards the employability

Suggested that the Nomenclature for Foreign Trade Policy, Procedures & Documentation and Principles & Practices of Management should be changed & named as Export & Import Management and Business Statistics respectively.

Action not taken as the faculty experts felt current nomenclature is opt for the course contents.

The inclusion of practical teaching in IB specialization.

Already doing in FTP, Procedures & Documentation, Trade analytics, SIP etc.

Dr. S Bagri suggested to add more modules and to minimize the credits. 2.
He also suggested that four credits of Financial Accounting and Foreign trade Policy, Documentation & Procedures can be reduced to three credits.

will be taken up in next CCM
It is already available

Dr. S Bagri

X

P.T.

(1)

Faculty		Action Taken
Dr. Jayaraj, Associate Professor of Department explained the inclusion of "Cash & Trade" in Foreign Exchange Management & Trade Finance which was appreciated by Mr. Nitin Mittal. Changes accepted by the experts and participants	Dr. Jayaraj briefed the changes suggested the importance of updating of Trade Analytics domain elective paper and explained the changes to be made as per the recent global trade scenario. The suggested changes were accepted by both the experts and participants	Action Taken will be taken up in next CCM
Dr. Prasoom gave an offline projects for the students in different field.		

Signature of Head of Dept. 
Date: 

ACTION TAKEN REPORT ON FEEDBACK COLLECTED FROM STAKEHOLDERS

Name of the Department: Department of General management

Session: 2018-19

S.No	Program Name	Stakeholders	Suggestions by stakeholders	Action taken
1	MBA -specialization in Marketing/Finance/Marketing/operatio ns	Student	More Electives required	Implemented with 4-5 courses
2	MBA -specialization in Marketing/Finance/Marketing/operatio ns	Student	If less than 3 subjects are provided it could improve the quality	Every Program requires Minimum Credits to Cover for the Award of degree, hence shall be difficult to comply with
3	MBA -specialization in Marketing/Finance/Marketing/operatio ns	Student	The MBA program should have electives on functional subjects	There are Open Electives offered to the Students along with Program Electives
4	MBA -specialization in Marketing/Finance/Marketing/operatio ns	Faculty	PPM should be merged with OB	Implemented
5	MBA -specialization in Marketing/Finance/Marketing/operatio ns	Faculty	finance subject should be offered in 3rd & 4th semester	There is Equal Spread of Core and Elective Subjects across all Semesters.
6	BBA media management	student	Sometimes participative learning lacks	More group discussions and case studies are functional.




7	BBA Digital marketing	student	Course Should be designed to focus practical implications	Real time case studies are in practice.
8	BBA Financial services and marketing	Alumni	University must be more focused in providing technical knowledge rather than providing only theoretical knowledge.	Real time case studies are in practice.
9	MBA -specialization in Marketing/Finance/Marketing/operations	Recruiter	Some focus on Startup & Entrepreneurship	Not implemented



Sign of HoD




Sign of Dean

ACTION TAKEN REPORT ON FEEDBACK COLLECTED FROM STAKEHOLDERS

(Action Item no. 32 for DCC dated 22 April 2019)

Name of the Department: **Department of Transportation**

Session: **2018 - 19**

S. No.	Program Name	Stakeholders	Suggestions by stakeholders	Action taken	Document Proof Attached
1	MBA LSCM	Alumni	Special focus should be given to packaging and private labeling in Retail Management	Recommended in DCC held on 22nd April 2019 & implemented on course outline	A1 (DCC MOM)
2	MBA LSCM	All	Overview of Business Sectors: Dock Management overview should be incorporated	Special session was conducted by Prof. Mihir Das on Exploring Dimensions of Port Logistics on 8th Jan	A2.1, A2.2, A2.3 (Guest Lectures sheet)
3	MBA LSCM	All	Supply Chain Analytics can be offer as open elective for MBA (LSCM) in combined with MBA (BA), which is a core course for them in place of Big Data in SCM.	Implemented in 2019 grid as program elective for MBA LSCM	A3 (MBA LSCM course Grid)
4	MBA LSCM	Alumni	Internship period should be of 6 months	Not feasible to implement internship for 6 months across the school as its school/university level policy	_____

Zaidh

Zaidh

Pooja

5	MBA LSCM	Alumni	Certification courses such as SAP, SIX SIGMA, TABLEAU and EXCEL should be made mandatory for students for best job opportunities – by Piyush Bhatt (Swiggly, Bangalore)	<p>1. Included Certification courses like SIX Sigma by KPMG as an optional course in the month of Jan 2019.</p> <p>2. Two credit course i.e. optimization through spreadsheet already running. In addition to excel modeling workshops and taught by the other faculty members in other courses like QM, Accounting, Finance, BRM, etc.</p>	<p>A3 (MBA LSCM Gcourse Grid)</p> <p>A4 (Six Sigma Certificate KPMG)</p>
6	MBA LSCM	Alumni	Increase in guest lectures – by Gaurav Singh Bisht (CEL, Sahibabad)	Adequate number of Guest lectures conducted during the semesters in the subject like Overview of Business Sectors (more than 8 sessions conducted).	A2.1, 2.2, 2.3 (Guest Lectures sheet)
7	MBA LSCM	Alumni	Case study based learning should be adopted;	Case based learning approach has been incorporated in most of the subjects particularly domain courses such as Forecasting, Lean Supply Chain Management, Introduction to Supply Chain Management, Retail supply chain management, Operations management, etc.	A5 (Course Plan-lean SC MBA LSCM Case Study)
8	MBA LSCM	Alumni	More focus on lean production, Scheduling and Transportation problems – by Prashil Aggarwal	In subject like quantitative methods, more focus on Linear Programming	A6, A7 (Course Plan - SCA & QM)

Prashil

Piyush

			(Kuhne Logistics University, Hamburg Germany)	Problems, Assignment Problems, Transportation problems, and subjects like supply chain analytics introduced to give a practical exposure different analytical methods.	
9	MBA LSCM	Alumni	Placement companies are good but packages offered should rise with growing Inflation; Block Chain Technology... No touch order Clearance Technology using SAP tools - by Sumeet Shetty (Reliance Industries, Navi Mumbai)	Flexism simulation workshop already incorporated by our department for the students	A8 (Flexism simulation)
10	MBA LSCM	Recruiter/Industry Expert	Its relevant 7 on a Scale of 10 - by GMI (date: 12 Nov 2018)	A9 (Program Evaluation By Recruiter)
11	MBA LSCM	Recruiter/Industry Expert	Quite effective as the college is domain specific - by Norvic Shipping (date: 17 Jan 2019)
12	MBA LSCM	Recruiter/Industry Expert	Seems good. May be a bit more on communication Visit more factories;	1. Mock interviews taken by Dr Gopal Chanana (Humanities Department) to prepare the students and improve their communication and skill sets. 2. PEP and PSI sessions are conducted by Humanities department where expert from domain and HR conduct the mock interviews	A10.1 (internship certificate) A10.2 (PEP and PSI certificate)
13	MBA LSCM	Recruiter/Industry Expert	Seems good. May be a bit more on communication Visit more factories;	1. Student go for industrial visit and get a	A11.1, A11.2 (Industrial visit photo and report)

Rishi

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14	MBA LSCM	Recruiter/Industry Expert	So many candidates are not practicing Sports because of time bond in study – by Decathlon (date: 22 Nov 2018)	practical experience. Generally tour is of 4 to 5 days. 2. In 2019, the students went for industrial visit i.e. Tupperware. Study and sports, both are equally important. To focus on sports, students are getting more involved in extra curricular activities events like Logistikas, WOW Wednesday, Tournaments, etc. Students are also participating in sports activities in other universities.	A12.1, 12.2, A12.3 (Logistikas, Workshops and Conference)
15	MBA LSCM	Student	Class room should be discussion based, not presentation based	Noted and doing it.	A3 (MBA LSCM course Grid)
16	MBA LSCM	Student	Practical knowledge instead of theoretical teaching	Noted and doing it.	A5 (Course Plan-Learn SC MBA LSCM Case Study)
17	MBA LSCM	Student	Providing relevant study material by faculty on time	Implemented and done	-----
18	MBA LSCM	Student	Less number of subjects semester wise should be incorporated	Recommended in DCC	A1 (DCC MOM)
19	MBA LSCM	Student	Open elective subjects should not have end term examination	Noted	A2.1, A2.2, A2.3 (Guest Lectures)
20	MBA LSCM	Parents	Introduce more industry oriented sessions		A5 (Course Plan-Learn SC MBA LSCM Case Study)
21	MBA LSCM	Parents	More case study should be involved	Case based learning approach	

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22	MBA LSCM	Parents	More industry related courses. Workshops should be conducted.		A2.1, A2.2, A2.3 (Guest Lectures sheet); A12.2, A13 (workshops)
23	MBA LSCM	Recruiter/Industry Expert	The course covers the main areas but some focus on Live Projects & Indian Economics situation should be added; Knowledge of hobbies or areas of interest; Some focus on Startup & Entrepreneurship – by Mavyn Trucking Exchange (date: 24 oct 2018)	Focusing more on entrepreneurship skills. Our one of the student "Mr Pranjul Tiwari" became an entrepreneur in Dehradun. UPES is now more focusing on venture ideation to give an idea to student and make new plans.	A14.1, A14.2, A14.3, A14.4 (Venture ideation and Entrepreneur of Pranjul Tiwari)
24	MBA LSCM	Recruiter/Industry Expert	Should be more industry exposure; Strong number Skill required; Technical background required; Reading habit of latest development around required; Existing & upcoming trends to be discussed in terms of case studies or examples – by Reliance Retail (date: 3 oct 2018)	1. Industry-Academia interaction happens during conferences, workshops, and for the subjects like Overview of Business Sectors. Case based learning approach is followed in subjects such as Lean SCM, etc.	A2.1, A2.2, A2.3 (Guest Lectures sheet) A5 (Course Plan-Lean SC MBA LSCM Case Study)
25	MBA LSCM	Recruiter/Industry Expert	Conceptual clarity needs more emphasis; Please introduce more on ICD & CFC concept – by Hind Terminals (date: 2 Nov 2018)	DCC Report and already focus by respective faculty while teaching.	A1 (DCC MOM)
26	MBA LSCM	Recruiter/Industry Expert	Give them Practical Exposure to Logistics Industry – by OM Logistics (date: 31 Oct 2018)	Industrial visit conducted. Summer Internship for 2 months in industry. Industry-Academia interaction at UPES. Students visited tupperware.	A10.1 (internship certificate) A2.1, A2.2, A2.3 (Guest Lectures sheet) A11.1, A11.2 (Industrial visit photo and report)

Pranjul

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27	MBA LSCM	Recruiter/Industry Expert	Focus should be on good quality Internship – by AIRA Consulting (date: 27 oct 2018)	Good quality internship Get Letter of Recommendation.	A15 (Letter of Recommendation)
28	BBA LM	Academic Expert	Include Inventory management as a separate module before capacity (Include definition, type, cost, purpose and deterministic model in Materials Management	Recommended in DCC held on 22 April 2019 & implemented on course outline	A1 (DCC MOM)
29	BBA LM	All	Replace Technology Management with Agri-Logistics as Program elective and Develop outline.	Implemented in Course grid	A16 (course grid of BBA LM)
30	BBA LM	Recruiter/Industry Expert	It meet the Industry requirement – by The Supreme Industries Ltd. (date: 11 Feb 2019)	Industrial visit conducted. Industry-Academia interaction at UPES.	A17 (Industrial visit)
31	BBA LM	Recruiter/Industry Expert	Sections of the curriculum is relevant considering we are looking at entry level candidates – by High Beam Global (date: 23 Oct 2018)	Faculties like Mr Pradeep Chauhan, Dr Ruchi Tyagi, etc, explain the job roles Information relevant to their areas.	A16 (course grid of BBA LM)
32	BBA LM	Recruiter/Industry Expert	Education required on Current Affairs related to logistics– by Aash Logistics (date: 30 oct 2018)	Motivating students to read articles, aware about current affairs.

Sign of HoD

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Sign of Dean