



UNIVERSITY WITH A PURPOSE

Sustainable Procurement Policy

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1. About UPES

UPES is a State Private University established in the year 2003 through UPES Act (2003) of the State Legislature of Uttarakhand and listed under Section 2(f) of UGC Act. The University is multidisciplinary with eight Schools focused on Engineering, Computer Science, Design, Law, Business, Health Sciences, Modern Media and Liberal Arts. Located in Dehradun, Uttarakhand with an area of over 40 acres across 2 campuses, the University offers over 141 programs to more than 12000 students and employs over 1000 faculty and staff. UPES is NAAC grade A accredited University with five of its School of Engineering programs NBA accredited as well. The NIRF 2021 ranked the University amongst Top 100 Universities in India (Rank 100) with School of Engineering ranked at 91, School of Law at 25 and School of Management at 46. The university is QStar Four-Star rated, as well as the first University to receive the IACBE accreditation for two of its School of Business programs. Apart from this the institution has been awarded the Advanced E-LEAD (E-Learning Excellence in Academic Digitization) certification by the QS I-GAUGE ranking agency, and has been ratified as a 'Great Place to Work' by the Great Place to Work® Institute for the past 3 years in continuation

2. Background

UPES embodiment of core values of respect and trust and commitment to human values and sustainability as an organization requires appropriate consideration in its procurement procedure and practices. Purchase of products and services have a significant impact on the environment, society and the economy. Sustainability as a guiding philosophy becomes critical. Sustainable procurement requires reduced unnecessary purchasing, prioritizing purchase of extra products and multiple usages of products and services. This policy has been drafted towards a comprehensive collaborative commitment to sustainability in Procurement procedure and practices.

3. About Sustainable Procurement Policy

The Sustainable Procurement policy applies to UPES from and sets out the framework of sustainable measures in procurement of products and services. The policy applies to any person or entity engaged in the purchase of products and services on behalf of the University.

4. Objectives

- Procurement practices to be aligned with organizational mission, strategic priorities and principles of sustainability.
- Promote best practices in procurement with optimal and prudent utilization of goods and services
- Promote Procurement practices integrated with commitment to environmental and social impact.

5. Guidelines

This Sustainable Procurement Policy is outlined on the framework as below:

- The commitments set out in the policy are to be implemented and read with Procurement Manual dated 18th September 2015 and interim changes dated 22nd September 2021 for procurement of all goods and services.
- The Procurement team is responsible to ensure performance and adherence to this policy.
- Part 12 of the manuals lays down specific measures on Sustainable Procurement.
- This Sustainable Procurement. Policy will be reviewed annually by the Procurement team and an Implementation Impact Report shall be prepared end of every financial year.
- The University shall integrate Environmental, Social and Governance considerations in the process procurement decision making.
- The University shall encourage vendors/suppliers to comply with national and international standards of quality and sustainability and undertake appropriate risk assessments.
- Authorized signed copy of the Sustainable Procurement Policy shall be available on the University website accessible